



## City of Commerce Meeting Minutes

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Tuesday, February 12, 2018 - 6:00 PM

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### Regular Measure AA Advisory Committee Meeting

#### CALL TO ORDER

*Chairperson Craig called the meeting to order at 6:05 pm in the Community Service Conference Room.*

#### ROLL CALL

Present: 4- Committee Member Grajeda  
Committee Member Basic  
Committee Member Reno  
Committee Member Cantu  
Vice Chairperson Rodriguez  
Chairperson Craig

Absent: 1- Committee Member Stinnett

#### PUBLIC COMMENT

*There were no individuals wishing to address the Measure AA Advisory Committee on any items within their jurisdiction.*

#### SCHEDULED MATTERS

1. Approval of the Meeting Minutes of Tuesday, January 2, 2019, held at 6:00p.m.  
**Committee Member Grajeda moved, seconded by Committee Member Basic to approve the Minutes of Tuesday, January 2, 2019. The motion carried by the following vote:**

**Ayes:** 4 – Chair Person Craig, Committee Member Grajeda, Committee Member Basic, Committee Member Cantu

**Absent:** 3 - Committee Member Stinnett

**Abstain:** 2 - Vice Chair Rodriguez, Committee Member Reno

2. Mid-Year Budget Adjustments Amending the Annual Measure AA Capital Budget for Fiscal Year 2018-2019

*Finance Director Vilko Domic provided an overview of the funds available and the projections through the end of the fiscal year. Finance Director Vilko Domic provided a summary of the staff report, which included a request to appropriate fund to the Gage-Slauson Connectivity Project*

*(item #3 on the agenda), Citywide Field Survey (Item #4 on the Agenda) and various Park's Department items. Park's Director, Robert Lipton reviewed the many maintenance needs for various Parks' Department facilities. He emphasized the need for lights at Rosewood Park and Data Center HVAC replacement as well as the need for a camera system at the Aquatic Center. Larry Garcia responded to Committee Member's inquiries and explained the bid processes regarding the maintenance of City facilities.*

**Action on the matter was deferred to the end of the meeting.**

3. Recommend allocation of \$265,000 of Measure AA funds to award an Architectural and Engineering contract to KOA Corp. for the feasibility studies and preparation of plans, Specifications, and Estimate (PS&E) of the sidewalk connectivity and street improvement project from Gage Avenue to Telegraph Road.

*Public Works Director Babaki explained the current dire condition of Gage Avenue and Telegraph Road. The area is the gateway to the City and is suffering many issues. Babaki stated that it was not designed well and does not have sidewalks in certain areas. She stated that KOA Corporation was the most responsive bid. Discussion ensued regarding potential improvements. Discussion took place regarding negotiating the fees.*

**Action on the matter was deferred to the end of the meeting.**

4. Allocate \$50,000 of Measure AA funds to finance a citywide field survey required by Metro for future grant funding to the City.

*Maryam gave an update on the pavement management program. Seung reviewed the pavement improvements and spoke about the funds spent on Pavement Rehabilitation. Maryam explained the streets are assessed and combined to create an overall score. The current street repairs have reversed the trend. Street improvements will continue to raise the pavement score. A few members voiced the need for preventative maintenance. Maryam talked about the measures taken to prevent farther damage to the pavements.<sup>7</sup>*

*Committee Member Grajeda asked about the status of the redesign for the Library plaza.*

*Vice Chairperson Rodriguez asked for the status of no overnight parking signs. Maryam stated the signs are pending.*

**Vice Chairperson Rodriguez moved, seconded by Committee Member Basic to approve amending the annual Measure AA Budget for fiscal year 2018-2019 (\$441,193). The motion carried by the following vote:**

**Ayes:** 4 – Chair Person Craig, Vice Chair Rodriguez, Committee Member Grajeda, Committee Member Basic, Committee Member Cantu, Committee Member Reno

**Absent:** 3 - Committee Member Stinnett

## **Follow-Up Confirming Next Meeting and Future Agenda Items Requests**

*Next meeting of the Measure AA Advisory Committee is scheduled for March 12, 2018.*

## **ADJOURNMENT**

*The meeting adjourned at 7:05 pm*

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