

UNOFFICIAL UNTIL APPROVED

MINUTES OF THE REGULAR MEETINGS OF THE EDUCATION COMMISSION HELD ON MONDAY, JANUARY 8, 2018, AT 6:00 P.M. COUNCIL CHAMBERS 5655 JILLSON STREET, COMMERCE, CALIFORNIA

CALL TO ORDER

Commissioner Larios called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Rodriguez led those present in the Pledge of Allegiance.

INVOCATION

Commissioner Cornejo gave the invocation.

ROLL CALL

PRESENT: Cornejo, Larios, Perez, Rodriguez

ABSENT: Stinnett

STAFF

PRESENT: Library Director Sarmiento and Library Assistant Garcia

PUBLIC COMMENT

None

SCHEDULED MATTERS

APPROVAL OF MINUTES

Commissioner Cornejo moved and Commissioner Rodriguez seconded to approve the minutes of the regularly scheduled meeting of December 11, 2017. The motion was approved by the following vote:

AYES: Rodriguez, Larios, Perez, Cornejo
NOES: None
ABSTAIN: None
ABSENT: Stinnett

SCHOLARSHIP GUIDELINES

Ms. Diaz reported on this item.

Staff is requested adding language to the City of Commerce Scholarship Program Requirements & Eligibility. The library has received applications from students studying abroad and often times submit letters of recommendation in languages other than English. For this reason, staff is requesting that the following language be added to the guidelines:

- Any and all paperwork submitted for the City of Commerce Scholarship Program must be written in English or have a certified English translation attached.

Commissioner Rodriguez moved and Commissioner Cornejo seconded to approve the additional language to the City of Commerce Scholarship Program Requirements and Eligibility. The motion was approved by the following vote:

AYES: Rodriguez, Larios, Perez, Cornejo
NOES: None
ABSTAIN: None
ABSENT: Stinnett

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Library goals for 2018

Ms. Sarmiento reported on this item:

The Commission received a handout with the library division's goals for 2018. Each division was asked to come up with three goals: Customer services, improve colleague experience, and a division goal.

Ms. Sarmiento shared Library Administrations goals:

Division Goal: Provide New Employee Orientation quarterly or as needed.

Improve Colleague Experience: Begin monthly Team Meetings with a TED Talk or video pertaining to library services.

Ms. Sarmiento asked the Commission to receive and file the Commerce Library Goals for 2018.

REPORT FROM LIBRARY ADMINISTRATION

LIBRARY
PROGRAMS

Ms. Sarmiento reported on upcoming programs for the library including:

- January/February brochure of library programs will replace most flyers.
- CDC Grant – Seinfeld Program on February 9, 2018
- Bandini Library – New shelving and some upgrades
- Council Meeting (January 16, 2018) – Library will give a report on their plans for a Local History digital plan.
- Commerce Library received an Excellence Award from the California Library Association for their Instagram Challenge video.

COMMISSION REPORTS

COMMISSIONER
CORNEJO

Wishing everyone a great 2018.

COMMISSIONER
PEREZ

Excited for 2018, like the new brochure of library programs and events.

COMMISSIONER
RODRIGUEZ

Inquired about the new City logo. Commissioner Rodriguez reminded everyone to be mindful of the situation Commerce DACA individuals find themselves, especially when having programs/sports events in San Diego.

COMMISSIONER
LARIOS

Nothing to report.

ADJOURNMENT

A motion was passed to have the Commission adjourn the meeting at 6:29 p.m., to Tuesday, February 13, 2018, at 6:00 p.m., in the City Hall Council Chambers.