

# UNOFFICIAL UNTIL APPROVED

## MINUTES OF THE REGULAR MEETING OF THE LIBRARY COMMISSION HELD ON MONDAY, NOVEMBER 27, 2017, AT 6:00 P.M. COUNCIL CHAMBERS 5655 JILLSON STREET, COMMERCE, CALIFORNIA

### CALL TO ORDER

Commissioner Lupercio called the meeting to order at 6:08 p.m.

### PLEDGE OF ALLEGIANCE

Commissioner Mendoza led those present in the Pledge of Allegiance.

### INVOCATION

Commissioner Ureña gave the invocation.

### ROLL CALL

PRESENT: Commissioners: Antonia Lupercio, Olga Ureña, Carmen Marquez-Cooper, Alejandro Mendoza, Connie Arteaga (6:32)

### STAFF

ABSENT: None.

PRESENT: Library Director Beatriz Sarmiento and  
Administrative Assistant Garcia

### PUBLIC COMMENT

Gloria Netzahualcoyotl

Expressed concern about not having a Spanish speaking staff scheduled at all times. She had other staff concerns, Ms. Sarmiento informed Ms. Netzahualcoyotl that any personnel concerns can be directed at per personally at a later time.

### SCHEDULED MATTERS

#### WELCOME NEW COMMISSIONER

Ms. Sarmiento introduced newly appointed Commissioner Alejandro Mendoza. The Commission welcomed Mr. Mendoza and expressed their excitement to have him join the Library Commission. Mr. Mendoza shared that he is happy to have been appointed to the Commission and looks forward to working with everyone.

#### APPROVAL OF MINUTES

Commissioner Ureña moved and Commissioner Arteaga seconded to approve the minutes of the regularly scheduled meeting of October 23, 2017. The motion was approved by the following vote:

AYES: Ureña, Lupercio, Arteaga  
NOES: None  
ABSTAIN: Marquez Cooper, Mendoza  
ABSENT: None.

#### CALIFORNIA LIBRARY ASSOCIATION (CLA) CONFERENCE RECAP

Ms. Beatriz Sarmiento reported on this item:

Ms. Sarmiento shared that she attended some costumer service workshops where she got great ideas for the library. She informed the Commission that the Commerce Public Library was well represented at the CLA conference with a couple of staff members facilitating workshops and staff hosting a poster session

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that highlighted the library's PACE program. She asked Commissioners Lupercio and Ureña to give a brief report on their experience at the CLA conference.

Commissioner Ureña congratulated staff for their participation at the conference and thanked Ms. Sarmiento for the opportunity to attend the conference. Ms. Ureña attended a workshop about Virtual Reality (VR), and shared that there are 200 VR systems in libraries across California. Ms. Sarmiento informed the Commission that we are one of the 200 libraries that have a VR system.

Commissioner Lupercio attended a few workshops. She shared that the Azusa Public Library has a Spanish literacy program and inquired about having a similar program in Commerce.

## DECEMBER MEETING

Ms. Sarmiento reported on this item:

Informed the Commission that their next meeting lands on Christmas day, December 25, which usually means they have the meeting on Tuesday the 26<sup>th</sup>. However, due to individuals going on vacation during this time she asked the Commission if they wanted to cancel their December meeting and adjourn to January 22, 2018

Ms. Sarmiento also asked the Commission if they would like to have their yearly holiday dinner after their January 22<sup>nd</sup> meeting.

Commissioner Marquez Cooper moved and Commissioner Arteaga seconded to approve cancel their December meeting and have their annual holiday meeting following their January 22, 2018 meeting. The motion was approved by the following vote:

AYES:	Ureña, Lupercio, Arteaga, Marquez-Cooper, Mendoza
NOES:	None
ABSTAIN:	None
ABSENT:	None.

## COMMERCE LIBRARY GOALS 2018

Ms. Sarmiento reported on this item:

The Commission received a list with the library department goals for 2018. Ms. Sarmiento will share the division goals with the Commission at their January 22, 2018 meeting. The division were asked to give her three goals, a customer service goal, an internal goal, and a division goal.

## REPORT FROM LIBRARY ADMINISTRATION

### LIBRARY PROGRAMS

The Commission received information on the following programs:

- Children's Holiday Program
- Hecho a Mano
- Brains Games (Health & Wellness)
- December 2017 calendar
- Informed the Commission that the City has a new City Administrator

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- Annual Library Staff Meeting – December 8, 2017
- Reminder: New Commissioner Orientation

## **COMMISSION REPORTS**

COMMISSIONER  
UREÑA Nothing to report.

COMMISSIONER  
ARTEAGA Nothing to report.

COMMISSIONER  
MENDOZA Nothing to report.

COMMISSIONER  
MARQUEZ COOPER Mentioned that Ernie Fierro conducts training for emergency response preparedness. Her granddaughter attended a special needs fair in Culver City. Ms. Marquez-Cooper informed the commission that she signed up for HOOPLA. She also thanked staff for all they do.

COMMISSIONER  
LUPERCIO Attended the Tea Time program and enjoyed the event and liked the advice they gave.

## **ADJOURNMENT**

A motion was passed to adjourn the meeting at 7:01 p.m. to Monday, January 22, 2018 at 6:00 p.m., in the Council Chambers.