

**CITY OF COMMERCE**  
**COMMUNITY SERVICES COMMISSION**  
**MINUTES FOR MEETING HELD OCTOBER 12, 2017, 6:30 P.M.**  
**City Council Chambers**

Call to Order

Chairperson Peraza called the meeting to order at 6:38 p.m.

Flag Salute and Invocation

Vice-Chairperson Baker led the flag salute and invocation.

Roll Call

Commissioners Present: Peraza, Baker, Equihua Jr., Viesca

Commissioner Not Present: Gonzalez

Staff Present: Acting Liaison Tilley, Admin. Asst. Meneses

Staff Not Present: -

Public Comment

None.

*Chairperson Peraza acknowledged the presence of Commissioner J. Hernandez, and Block Captain D. Cortez*

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**SCHEDULED MATTERS**

**1. Commission Picture**

This item was tabled.

**2. Update on Speed Bumps in City**

Seung Yang, Deputy Director of Engineering Services made a presentation to the Commission. He explained the City's Speed Hump Policy and application process, and provided draft copies of the document. He explained in detail the process and the factors taken into consideration to determine if speed humps will be installed. A discussion took place and Commissioners expressed frustration with the long process, being that safety is of great concern. Mr. Yang explained that in emergency situations, the City Council can bypass the process and act immediately, such as Malt Ave. One area mentioned that is taking too is Astor Ave. Mr. Yang stated that a town hall meeting took place, and an analysis/design would need to be presented to Council for input and approval. Liaison Tilley stated that five areas are currently being reviewed as a pilot program for a temporary solution, to see if it works.

**3. Pedestrian Safety**

A discussion took place regarding poor lighting which creates an unsafe situation at the following intersections: Greenwood/Watcher, and Saybrook/Ferguson. Seung Yang advised that a study would be needed, in accordance with legal codes. Procedures must be followed prior to any installation of lights or crosswalk lines. A Commissioner mentioned hazards at Telegraph/Eastern, where parents have trouble crossing with strollers.

Chairperson Peraza motioned to send a letter to the Public Works and Development Services Director, recommending that they find a solution to address poor lighting at the following intersections: Greenwood/Watcher and Saybrook/Ferguson. Commissioner Viesca seconded the motion. All Commissioners present were in favor. Yays: Peraza, Baker, Equihua Jr., Viesca. Nays: None

4. **Duties of Community Services Officers, Code Enforcement Officers, and Sheriff's Deputies**

This item was tabled.

5. **Ayers Neighborhood Issues**

This item was tabled until after a Neighborhood Watch Meeting takes place on Ayers.

6. **Procedure to Appoint Persons to the Homelessness Ad-Hoc Committee**

Acting Liaison Tilley informed the Commissioners that all five Commissioners can nominate a resident and all Commissioners must vote to appoint three (3) members to the serve on the Ad-Hoc Committee.

7. **Staff Reports**

Acting Liaison Tilley reported the following:

- **Neighborhood Watch Meeting** – The next mtg. will be held Thurs., 10/19/17, 6:30 p.m., at Ayers/Leonis
- **Halloween Annual Home Decorating Contest** – Code Enforcement is coordinating this event and judging will take place on October 26<sup>th</sup>. Commissioners were invited to participate as judges. A flyer was provided to each Commissioner.
- **Clippers Community Night** – Commissioners are invited to attend this event on November 1<sup>st</sup>. An invite flyer from Parks & Recreation was provided.
- **Crime Prevention Month Activities** – October is Crime Prevention Month. Commissioners were invited to attend the events listed on a memo provided.
- **Job Fair at Citadel Outlets** – Liz Chavez stated that the event was a success, with over 70 employers who participated and some news stations covered the event. Staff will soon contact employers to obtain hiring results.

- **Community Services Assistants** – We hired 2 CSA's, Ricardo Vilchis & James Ixcoy.

## 7. **Commission Reports**

Commissioner Equihua, Jr. reported the following

- He asked if CSO's can report trash they observe throughout the City.
- He inquired when cameras would be installed under the 5 Fwy, and was informed by Laura Tilley that they were already installed and viewed often.
- A TV (trash) is under the 5 & 710 Fwys, near Triggs.

Commissioner Viesca reported the following:

- He attended the Bandini and Rosewood NW Mtg.'s
- He assisted the Commerce Deserves Better Group with washing
- He took the Boxing kids to help with clean up efforts in picking up trash. They noted urine under the 710 Fwy
- He inquired about the status of a 6 month backlog of crime reports

*Chairperson Peraza acknowledged the presence of Commissioner Esther Zavala.*

Vice-Chairperson Baker reported the following:

- Recommends that Commissioners attend the Clippers game; it is a lot of fun.
- Recommends that Commissioners attend the Halloween Children's Parade which is enjoyable; the kids are amazing.
- Commended that the Halloween Home Decorating Contest is a great event that we coordinate.
- Reminded families to be careful on Halloween

Chairperson Peraza reported the following:

- Attended the Fiestas Patrias
- Attended the Bristow Neighborhood Watch Mtg. where parking and speeding were the main concerns.
- Attended the Rosewood NW Mtg., where topics were interesting
- Attended the Measure AA Mtg. where \$50,000 was allocated towards the Hazardous Mitigation Plan
- Attended the Public Safety Workshop and it was great
- Asked that we place on the next agenda an update on the Camera Safety Rebate Program
- Inquired about available conferences
- The Lions Club is hosting a pancake breakfast on Nov. 5th

## **Adjournment**

7:57 p.m., Chairperson Peraza adjourned the meeting.