



City of Commerce

Meeting Minutes

Tuesday, March 14, 2017 - 5:00 PM

SPECIAL MEETING

CALL TO ORDER

Mayor Altamirano called meeting to order at 5:20 p.m. in the Council Chambers.

ROLL CALL

Present: 5 - Councilmember Leon
Councilmember Argumedo
Councilmember Rebollo
Mayor Pro Tem Baca Del Rio
Mayor Altamirano

PUBLIC COMMENT

There were no individuals wishing to address the City Council on any items within their jurisdiction.

SCHEDULED MATTERS

1. Mid-Year Budget Review - Amending the Annual Operating and Capital Budgets for Fiscal Year 2016-2017

Finance Director Domic provided an overview of the staff report. Discussion took place on Parks and Recreation reorganization and Recreation Coordinator position. It was a consensus among the City Council to bring it back for discussion at a later meeting after the Union completes the review of that position. Discussion took place on whether the City needs to do a citywide class and compensation study.

Councilmember Leon recommended that when position reclassification or requests are made that organizational chart is provided to the City Council. Further discussion took place regarding review of part-time hours at the Senior Center and potentially increasing the hours. It was a consensus among the City Council to bring Recreation Coordinator position with the Senior Center part-time hours review at the future meeting and not wait until the budget process.

Discussion took place on Veteran's park situation, and Interim City Administrator Rodriguez stated that the decision regarding the building would be made within the next six weeks and status update will be provided to the City Council and community. According to Interim City Administrator Rodriguez, staff is identifying

temporary building for Veteran's park and potential new buildings and locations. Interim City Administrator Rodriguez stated that the information will be reported to the City Council at a future meeting.

In response to Councilmember Rebollo's request for mariachi band being brought back for events, Director of Parks and Recreation Lipton stated that that the cost could be absorbed in the existing budget.

Mayor Pro Tem Baca Del Rio moved, seconded by Councilmember Rebollo, to approve Resolution amending the annual operating and capital budgets for fiscal year 2016-2017, and amend Resolution No. 16-83. The motion carried by the following vote:

Ayes: 5 - Councilmember Leon, Councilmember Argumedo, Councilmember Rebollo, Mayor Pro Tem Baca Del Rio, and Mayor Altamirano

2. Phone Protocols

Director of Administrative Services and City Clerk Shumway provided an overview of the staff report. Discussion ensued. Councilmember Rebollo stated that training for staff is important on the protocol of how to answer and transfer phones.

Mayor Pro Tem Baca Del Rio moved, seconded by Councilmember Leon, to approve recommended changes as it relates to the citywide phone protocols and system and proposed staffing changes. The motion carried by the following vote:

Ayes: 5 - Councilmember Leon, Councilmember Argumedo, Councilmember Rebollo, Mayor Pro Tem Baca Del Rio, and Mayor Altamirano

ADJOURNMENT

Meeting adjourned at 6:16 p.m.