

**MINUTES OF THE REGULAR MEETING OF  
THE LIBRARY COMMISSION  
HELD ON MONDAY, NOVEMBER 28, 2016, AT 6:00 P.M.  
COUNCIL CHAMBERS  
5655 JILLSON STREET, COMMERCE, CALIFORNIA**

**CALL TO ORDER**

Chairperosn Jaramillo called the meeting to order at 6:07 p.m.

**PLEDGE OF  
ALLEGIANCE**

Commissioner Ureña led those present in the Pledge of Allegiance.

**INVOCATION**

Commissioner Vela gave the invocation.

**ROLL CALL**

PRESENT: Commissioners: Lettie Jaramillo, Olga Ureña,  
Antonia Lupercio, and Ernie Vela

ABSENT: Commissioner: Beatriz Mancia

**STAFF**

PRESENT: Director of Library Services Beatriz Sarmiento and  
Administrative Assistant Liz Garcia

**PUBLIC COMMENT**

None.

**SCHEDULED MATTERS**

**APPROVAL OF  
MINUTES**

Commissioner Vela moved and Commissioner Lupercio seconded to approve the minutes as amended of the regularly scheduled meeting of October 24, 2016. The motion was approved by the following vote:

AYES: Jaramillo, Vela, Lupercio, Ureña  
NOES: None.  
ABSTAIN: None.  
ABSENT: Mancia.

**LIBRARY MISSION  
STATEMENT**

Ms. Beatriz Sarmiento reported on this item:

Ms. Sarmiento explained that the goal of the library's mission statement is to be easy to remember, short, and full of verbs and action words. The vision of staff is for the mission statement to be 11 to 12 words at most. Ms. Sarmiento would like to the Commission to ask themselves, what do we do that makes us successful?

Discussion followed, Commissioner Jaramillo asked staff to consider the quote that Chairperson Mancia shared in the October 24, 2016 meeting: "From the vision of our founders to the hope of our children."

The Commission also inquired about having a subcommittee with a couple of the commissioners and staff to work on the mission statement.

**GOAL SETTING FOR  
2017**

Ms. Sarmiento reported on this item:

The Commission reviewed their 2016 goals and staff reported that the commission fulfilled all their goals. Ms. Sarmiento shared that although we did not have a community art show; the library was approached by the ceramic class and asked if they can display their work at the library. The library displayed their work and held a reception where the public had a chance to meet the artists. Ms. Sarmiento also shared that this year we had an internal grant opportunity for staff: Create, Discover, Connect (CDC) Grant. Staff had to apply and present

their ideas. One of the two winners of the grant will put together an event for earth day that will include displaying a teen art show that will focus on using recycling material.

Discussion followed, the commission shared ideas for next year's goals. Ms. Sarmiento asked the commission to remember we are in the process of recruiting a new City Administrator; as a commission we would like to inform the new City Administrator what we have accomplished and the direction we want to go.

Discussion on this item will continue at the January 2017 meeting.

#### **CANCELLATION OF DECEMBER MEETING**

Ms. Beatriz Sarmiento reported on this item:

Ms. Sarmiento reminded the commission that their meeting next month is scheduled for December 27, 2016 a Tuesday, because the City is overserving the Christmas holiday on the 26<sup>th</sup>. Due to the holidays, Ms. Sarmiento informed the commission that they had the option to cancel their December meeting and adjourn to January 23, 2017.

Discussion followed and Commissioner Lupercio moved and Commissioner Vela seconded to cancel the Library Commission December 27, 2016 meeting and adjourn to January 23, 2017. The motion was approved by the following vote:

AYES:	Jaramillo, Vela, Lupercio, Ureña
NOES:	None.
ABSTAIN:	None.
ABSENT:	Mancia

#### **REPORT FROM LIBRARY ADMINISTRATION**

##### **LIBRARY PROGRAMS**

The Commission received information on the following programs:

- December Library Program Calendar
- Star Wars Reads Day
- Loteria Night
- Noon Year's Eve Toddler Party
- Children's Holiday Program
- Stranger Things Program

Ms. Sarmiento wished everyone a wonderful holiday season.

#### **COMMISSION REPORTS**

##### **COMMISSIONER URENA**

Whished everyone a happy holiday.

##### **COMMISSIONER LUPERCIO**

It was a busy month, attended the Dia de los Muertos program at Bandini Library, pajama story time, ant he Rancho Villaseñor trip. Ms. Lupercio recommended having Mr. Villaseñor as the key note speaker for the college fair.

##### **COMMISSIONER VELA**

Whished everyone a Merry Christmas and Happy New Year.

##### **COMMISSIONER JARAMILLO**

The Veterans Resource Center has been very busy, on Tuesdays they have a coffee and cookies meet up at the VRC. The Girl Scouts did a great job at the Veterans Day celebration. Whishes everyone a Merry Christmas and Happy New Year.

#### **ADJOURNMENT**

A motion was passed to adjourn the meeting at 6:45 p.m. to Monday, January 23, 2017, at 6:00 p.m., in the Council Chambers.