

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE,
CALIFORNIA, APPROVING AN EXTENSION TO THE SERVICES AGREEMENT
WITH MDG ASSOCIATES INC. TO PROVIDE PROFESSIONAL CONSULTING
SERVICES RELATED TO THE CITY'S COMMUNITY DEVELOPMENT BLOCK
GRANT AND HOME IMPROVEMENT PROGRAMS**

WHEREAS, On October 3, 2017, the City Council approved a three year consultant services agreement between the City of Commerce and MDG Associates, Inc., to assist with housing services; and

WHEREAS, these services included, but were not limited to, analyzing and managing existing housing programs while also studying new programs that may be appropriate to meet the needs and goals for the City as well as its residents. Specifically, services included administering two existing home improvement programs offered by the City as well as creating and implementing the necessary policies and procedures associated with the City's Community Development Block Grant (CDBG) programs/projects; and

WHEREAS, based on the continued need of MDG's consulting expertise with administering the Home Preservation Grant Program and other CDBG related programs/projects, City staff requested that MDG provide a revised proposal that included the reduced scope of services and an adjusted annual budget. By reducing the scope of services there will be an average annual savings of \$62,000 from MDG's previously approved services agreement; and

WHEREAS, Staff is hereby recommending that the City approve the extension of the MDG Associates, Inc. agreement through December 1, 2023. The rate schedule below provides a not-to-exceed budget for MDG's CDBG Administration support services:

- FY 2020-2021 - \$21,600
- FY 2021-2022 - \$22,200
- FY 2022-2023 - \$22,800

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES RESOLVE AS FOLLOWS:

Section 1. All of the recitals above are true and correct and are incorporated herein as if set forth in full.

Section 2. The extension to the Professional Services Agreement with MDG Associates Inc., for housing related consulting services through December 1, 2023 is hereby approved.

Section 3. The Mayor is authorized to execute the Agreement for and on behalf of the City.

PASSED, APPROVED AND ADOPTED this 1st day of December 2020.

Reso #
CC Mtg: December 1, 2020

Ivan Altamirano, Mayor

ATTEST:

Lena Shumway, City Clerk