

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE,
CALIFORNIA, APPROVING TRAVEL POLICY FOR THE CITY OF
COMMERCE EMPLOYEES AND CITY OFFICIALS**

WHEREAS, the City desires to pay for the reasonable travel expenses of employees and officials while on official City business; and

WHEREAS, the City desires to invest in its employees' professional development and encourages their continuing education; and

WHEREAS, the City recognizes the need for accountability measures to the City and for transparency standards to its citizens regarding travel by its members, and desires to be wise stewards of public funds by ensuring that the travel policy is thorough and complete;

WHEREAS, the existing policy and process adopted in 1989 for general travel reimbursements needs an update; and

WHEREAS, the City desires to establish a travel policy containing clear and definite guidelines for the travel authorization and expenditures.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE
DOES HEREBY RESOLVE, DECLARE AND DETERMINE AS FOLLOWS:**

Section 1. The City Council of the City of Commerce hereby approves the City of Commerce Travel Policy, attached hereto as Exhibit A and incorporated fully herein.

Section 2. All resolutions, or parts thereof, that are in conflict or inconsistent with any provisions of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to matters regulated herein.

Section 3. Authorize the Mayor to execute the Resolution for and on behalf of the City of Commerce.

PASSED, APPROVED AND ADOPTED THIS 6th day of October, 2020.

Ivan Altamirano
Mayor

ATTEST:

Lena Shumway
City Clerk