

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, APPROVING PROFESSIONAL SERVICE AGREEMENT WITH NELSON/NYGAARD FOR A COMPREHENSIVE OPERATIONAL ANALYSIS (COA)

WHEREAS, a COA is an in-depth program review of the services a transit agency provides to determine system strengths and weaknesses; and

WHEREAS, the goals of a COA are to optimize current services and maximize underutilized resources so that people can capitalize on fully functioning and dependable Transit/Dial-A-Ride (DAR) systems; and

WHEREAS, a COA achieves this by surveying the community, seniors, existing riders and potential customers, measuring the effectiveness of current services, and determining whether current services are fulfilling the revealed needs of people within the service area and community; and

WHEREAS, it is important for the City to embark on a COA which considers the current state of the economy along with, projected land-use, population forecasts for the foreseeable future and potential service expansions between the City of Commerce and the Los Angeles County Metropolitan Transportation Authority (Metro); and

WHEREAS, on November 19, 2019, City Council approved an open Request for Proposal (RFP) process for professional services to develop a Comprehensive Operational Analysis of the City's Transit and Dial-A-Ride services. The RFP was posted and advertised for thirty (30) days on the City's website via PlanetBids.com; and

WHEREAS, a total of twenty (20) firms downloaded the RFP for review; however, the City did not receive any responses to the RFP. Therefore, staff contacted three (3) of the firms that had indicated intent to submit a proposal; and learned of the reason(s) in their decision to not submit. The main factor is a capacity issue; firms indicated there are numerous transit planning studies underway in California and consulting firms that focus on this type work are already committed to existing or upcoming contracts; and do not have available personnel at this time; and

WHEREAS, on January 15, 2020, Nelson/Nygaard contacted the City and indicated they will be able to assist with the COA based on an opening in their work schedule. Nelson/Nygaard is a highly qualified and reputable transit planning and traffic engineering firm, with substantial experience in public outreach and coordinating community participation, which is extremely important to the success of an effective COA plan; and

WHEREAS, staff negotiated a professional service Agreement with Nelson/Nygaard for an amount not to exceed \$99,968 for the completion of the COA. Prior to agreeing to the negotiated amount, staff conducted an independent cost estimate, and the cost of the proposal is consistent and within range of industry standards based on price comparisons for similar COA projects; and

WHEREAS, the cost of the project shall be covered 100% with a Federal Grant using (5307 Funds) and have no impact to the City's operational budget. This project has been approved by Southern California Association of Governments (SCAG), Los Angeles County Metropolitan Authority (Metro) and the Federal Transportation Administration (FTA); and included as part of the regional Federal Transportation Improvement Plan (FTIP - Project ID: LAOG1295).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES HEREBY RESOLVE, DECLARE AND DETERMINE AS FOLLOWS:

Section 1. The City Council of the City of Commerce hereby finds and declares that the foregoing recitals are true and correct, and incorporates them herein as findings and as a substantive part of this Resolution.

Section 2. The City Council hereby approves a Professional Services Agreement by and between the City of Commerce and Nelson/Nygaard for a Comprehensive Operational Analysis (COA) as attached herein.

Section 3. The Mayor is authorized to execute the Agreement for and on behalf of the City.

PASSED, APPROVED and ADOPTED this 17th day of March, 2020.

John Soria, Mayor

ATTEST:

Lena Shumway, City Clerk