



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Manager

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, APPROVING THE PUBLIC TRANSPORTATION AGENCY SAFETY PLAN

MEETING DATE: FEBRUARY 4, 2020

RECOMMENDATION:

The City Council will consider for adoption a Resolution approving the City's Public Transportation Agency Safety Plan (PTASP), as required by Federal regulations (49 U.S. Code §5329).

BACKGROUND

The Fixing America's Surface Transportation (FAST) Act required public transportation agencies to develop and approve a PTASP. Following passage of the FAST Act, the Federal Transit Administration (FTA) finalized a rule that defines the process for implementation of the PTASP.

The rule requires public transportation agencies receiving Federal funds to develop and certify compliance by July 20, 2020. Specifically, if an agency operates a public transportation and are a recipient or sub-recipient of Urbanized Area Formula Grant Program funds under 49 U.S.C. § 5307 (Section 5307 Grant Program) or if it operates a rail transit system that is subject to FTA's State Safety Oversight Program, then you must comply with the PTASP rule.

The PTASP includes processes and procedures necessary for implementing a comprehensive Safety Management System (SMS), as well as a strategic approach to carry out the Transit Asset Management (TAM) Program. Other general requirements of the PTASP include:

- Employee reporting program for safety concerns;
- Performance indicators and targets for safety promotions;
- Risk management procedures;
- References to an emergency preparedness and response plan;
- Process and timeline for conducting an annual review and update of the plan; and
- Annual written update on compliance of the safety plan.

FTA regulations define the City's transportation system as a Tier II agency. A Tier II agency which means a recipient that owns, operates, or manages one hundred (100) or fewer vehicles in revenue service during peak regular service across all non-rail fixed route modes or in any one non-fixed route mode, (2) a subrecipient under the 5311 Rural Area Formula Program, (3) or any American Indian tribe.

ANALYSIS:

The City of Commerce Transportation Department is committed to plan and deliver quality bus service in ways that promote the health and safety of our riders, employees, and the general public. The City's PTASP includes the processes and procedures necessary for implementing Safety Management Systems and processes for safety risk management, safety assurances and promote safety awareness.

The Director of Transportation will have overall responsibility for overseeing the development of a safety management system, plans and procedures, and reporting to the City Manager on the status of the Public Transportation Agency Safety Plan.

FISCAL IMPACT

The implementation of this Public Transportation Agency Safety Plan (PTASP) has no impact to the City's operating budget.

RELATIONSHIP TO STRATEGIC GOALS:

This agenda item relates to the 2016 Strategic Plan – Guiding Principal #2: “Foster and environment that continuously seeks to improve service and organizational responsiveness to internal and external customers”; as this safety plan strives to increase safety awareness and decrease work related injuries.

Recommended by: Claude McFerguson, Director of Transportation
Fiscal impact reviewed by: Josh Brooks, Acting Director of Finance
Approved as to form by: Noel Tapia, City Attorney
Respectfully submitted: Edgar P. Cisneros, City Manager

ATTACHMENT:

- 1) Public Transportation Agency Safety Plan
- 2) Resolution