



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Manager

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE ADDING AND HANSON PROPERTY SERVICES TO THE CITY'S ON-CALL LIST AND APPROVING AN AGREEMENT FOR CONSULTANT SERVICES BETWEEN THE CITY OF COMMERCE AND HANSON PROPERTY SERVICES, INC. TO CONDUCT PLANNING SERVICES, INCLUDING PROJECT MANAGEMENT SUPPORT FOR THE PROPOSED CITY HALL/PUBLIC SAFETY CENTER DEVELOPMENT

MEETING DATE: SEPTEMBER 17, 2019

RECOMMENDATION:

Adopt a Resolution approving the addition of Hanson Property Services to the on-call list and an Agreement for Consultant Services between the City of Commerce and Hanson Property Services, Inc., for planning services specifically to assist with project management for the proposed city hall/public safety center development project.

BACKGROUND/ANALYSIS:

On May 1, 2018, the City Council adopted a resolution establishing an eligibility list for various on-call professional services. These contracts are intended to provide flexibility and enhance the capacity of the City to deliver projects and programs. These professional service contracts reduce costs and expedite project schedules by reducing the time and effort to solicit multiple Requests for Proposals (RFPs) for various individual projects. Hanson Property Service, Inc. was included on the on-call professional services eligibility list adopted by the City Council on May 1, 2018. A separate Agreement for Consultant Services between the City of Commerce and Hanson Property Services, Inc. is being proposed due to the agency's demonstrated experience in development and redevelopment project and asset management services in conjunction with the City's need at this time.

Hanson Property Service, Inc. is a firm that provides development and redevelopment project and asset management services. Principal Kevin Hanson of Hanson Property Services, Inc. is a professional real estate executive, and with over 40 years of experience has demonstrated experience in executing targeted strategies to maximize value across large portfolios of real estate assets. Mr. Hanson is widely acknowledged as an industry

expert in development, re-development and asset management. The City desires to engage Hanson Property Services, Inc. to assist with project management for the proposed city hall/public safety center development project.

Staff recommends that the City Council approve the attached Agreement for Consultant Services between the City of Commerce and Hanson Property Services, Inc., for development and redevelopment project and asset management services which will include, assisting with project management for the proposed city hall/public safety center development project, and other management tasks as needed. The hourly rate is \$150 and a proposed limit for the cost for these services is \$110,000.

ALTERNATIVES:

1. Approve staff's recommendation
2. Reject staff's recommendation
3. Provide staff with further direction

FISCAL IMPACT:

If the City Council approves the agreement with Hanson Property Service, Inc., a one-time appropriation not to exceed \$150,000 will need to be approved.

RELATIONSHIP TO STRATEGIC GOALS:

Reviewed by: Vilko Domic, Director of Finance
Approved as to form: Noel Tapia, City Attorney
Respectfully submitted: Edgar P. Cisneros, City Manager

ATTACHMENTS:

1. Resolution
2. Agreement for Consultant Services – Hanson Property Services, Inc.