



## CITY OF COMMERCE AGENDA REPORT

**TO:** Honorable City Council

**Item No.** \_\_\_\_\_

**FROM:** City Manager

**SUBJECT:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE APPROVING AN AGREEMENT WITH AVOCETTE TECHNOLOGIES TO CONTINUE ASSISTING WITH THE IMPLEMENTATION OF THE CITY'S LAND MANAGEMENT SYSTEM ON AN AS NEEDED BASIS AND APPROVAL OF AN ANNUAL SUBSCRIPTION FEE FOR THE ACCELA CLOUD BASED SYSTEM

**MEETING DATE:** SEPTEMBER 17, 2019

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### **RECOMMENDATION:**

Adopt a Resolution authorizing an Agreement between the City of Commerce and Avocette Technologies to continue assisting the City with the implementation of its Land Management System on an as needed basis, and approval of the annual subscription fee for the Accela Cloud Based System.

### **BACKGROUND/ANALYSIS:**

Since the 1990's, the City has been working with a dated Land Management System (LMS) to manage all planning and building records. Since then, there have been many advances and updates on how government is able to properly implement and utilize modern Land Management Systems, especially with the commercial availability of the Internet. With this understanding, on September 6, 2016, the City Council approved an Agreement with Avocette Technologies to create and implement a modern LMS with a robust, real-time, tract-based GIS (Geographic Information System) integrated land administration system that allows for the management of both public and privately-owned property within the City. The LMS was tailored to meet the needs of Public Works and Development Services, creating modules to regulate and manage all permitting activities such as, but not limited to management of ownership information, permit activity, lease records, and right of way information.

The City contracted with Accela via Avocette Technologies to assist in implementing our land management system. For more than 15 years, Accela has been the industry leader in designing and delivering productivity and engagement software to help government agencies meet the high expectation of data delivery. Accela delivered a robust, cloud-

based system that has assisted improving efficiency and deliver transparency via their Accela Civic Platform. Currently, the system is utilized by more than 2,200 communities worldwide, including over half of America's largest cities. Agencies such as San Diego County, Cities of Sacramento and Anaheim have successfully implemented the Accela Program. More local to us, Cities of Downey and Baldwin Park utilize Accela.

As in the original proposal, Avocette Technologies will continue to work with Accela and City staff on an as needed basis for technical support on an hourly rate to manage our Land Management System. The technical support may include any software application corrections or modifications. In the event that Accela is unable to respond in a timely manner, Avocette will service as a backup support for the Accela system.

Accela's annual subscription fee for maintaining the cloud based system is \$28,216.50 with an annual cost increase of approximately seven percent.

#### **ALTERNATIVES:**

1. Approve staff recommendation
2. Reject staff's recommendation
3. Provide staff with further direction

#### **FISCAL IMPACT:**

On June 21, 2016 as part of the Fiscal Year 2016-2017 Capital Improvement Program (CIP), City Council approved \$660,000 in Measure AA funds to upgrade the City's permit software and GIS. The proposed contract will be based on an hourly rate of \$125.00, on an as need basis and an annual subscription fee in the amount of **\$28,216.50** for Accela to assist with the ongoing maintenance of the cloud based system. The aforementioned amount is budgeted in the Information Technology Cost Center – Software Annual Support.

#### **RELATIONSHIP TO STRATEGIC GOALS:**

The issue before the Council is consistent with the Community Quality of Life Guiding Principle 5 of the City's Strategic Action Plan: "Foster environmentally conscious initiatives and continue to identify and develop city codes that support a clean, well-maintained, sustainable community". An Action Item titled "Pursue quality of life initiatives through the operating budget and CIP plan" was also developed to provide a pathway for the vision of the Guiding Principal to be realized.

Prepared by: Manuel Acosta, Contract Planner

Reviewed by: Vilko Domic, Acting Public Works/Development Services & Finance Director

Approved as to form: Noel Tapia, City Attorney

Respectfully submitted: Edgar P. Cisneros, City Manager

#### **ATTACHMENTS:**

1. Resolution

## 2. Avocette Professional Services Agreement