

RESOLUTION NO. \_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE,  
CALIFORNIA APPROVING THE APPOINTMENT TO FILL THE VACANT  
ASSISTANT CITY MANAGER POSITION AND APPROVING THE EMPLOYMENT  
AGREEMENT FOR THE VACANT ASSISTANT CITY MANAGER POSITION**

**WHEREAS**, currently, the City of Commerce ("City") has a need to hire an Assistant City Manager as the Assistant City Manager position is vacant; and

**WHEREAS**, the City Manager and Human Resources managed the recruitment of candidates to fill the vacant position; and

**WHEREAS**, the Assistant City Manager will work under the general administrative direction of the City Manager; and

**WHEREAS**, the Assistant City Manager position is an executive management position responsible for performing executive managerial duties.

**WHEREAS**, \_\_\_\_\_ possesses the skills and expertise necessary to perform these services; and

**WHEREAS**, the City desires to enter into an Employment Agreement with \_\_\_\_\_ to set forth the terms and conditions of the duties of the Assistant City Manager.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE  
DOES HEREBY RESOLVE, DECLARE AND DETERMINE AS FOLLOWS:**

**Section 1.** The City Council hereby appoints \_\_\_\_\_ as Assistant City Manager.

**Section 2.** The City Council approves the Employment Agreement between the City and \_\_\_\_\_ in substantially the same form attached hereto as Exhibit "A".

**Section 3.** The City Council authorizes and directs the Mayor to execute the Employment Agreement for and on behalf of the City of Commerce.

PASSED, APPROVED AND ADOPTED THIS 17th day of September, 2019.

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John Soria, Mayor

ATTEST:

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Lena Shumway  
City Clerk