



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Administrator

SUBJECT: A Resolution Approving an Agreement with County of Los Angeles Probation Department for fiscal year 2019-2020

MEETING DATE: SEPTEMBER 17, 2020

RECOMMENDATION:

City Staff recommends that the City Council approve a Resolution approving an Agreement with the County of Los Angeles Probation Department, to provide a Prevention and Intervention Program, and assign the number next in order.

ANALYSIS:

The City has maintained an Agreement with the County of Los Angeles Probation Department since 1990. The proposed Agreement covers the period of September 1, 2019 through August 31, 2020, and is renewed on a yearly basis.

The Prevention and Intervention Program (PIP) continues to be an important factor in the deterrence of delinquent activity throughout the City of Commerce. This valuable resource has been instrumental in undermining gang activity in the community that could otherwise pose a danger to Commerce residents and park patrons. Our assigned PIP Officer, East Los Angeles Sheriff's Department and Social Services Staff, have established a collaborative network of people and agencies that expedite the City's response to potential volatile situations. When appropriate, the assigned PIP Officer has temporarily removed delinquent youth from the Community, and exercising authority as a Court Agent. The contract also allows the PIP Officer to monitor adults who are on probation. Monthly PIP reports to the Crime-free Community Network have monitored the assigned PIP Officer's productivity. Monthly statistical reports are submitted to Commerce and the L.A. County Probation Department and can be made available upon request.

ANALYSIS:

The new contract reflects a billable amount of **\$94,000(*)**, inclusive of all adjustments to salary, employee benefits and/or overhead rates were approved by the Board of Supervisor during the fiscal year.

(*) The 50% annual cost of 1.0 full time Probation peace officer (DPO II) position was calculated based on FY2020 weighted salary with the most updated ICP rate (FY1718 ICP rate was applied in FY1920) approved by Auditor controller at the time cost was being generated. The 8% increase for FY1920 was driven by an increase of employee benefits rate from 57.96% to 63.54% and Departmental overhead rates from 30.88% to 30.94% when compared ICP approved rate from FY1617 to FY1718.”

Such increases are stipulated in the contract. The Agreement for such services was reviewed and approved as to form by City Attorney.

FISCAL IMPACT:

If the City Council approves the proposed recommendation, an adjustment will need to be facilitated. The City Council approved **\$91,155** as part of the FY 2019-20 adopted budget (Administration Division of Public Safety and Community Services Department cost center). The recommendation is to re-program **\$2,845** from Account 10-3050-54060 (Animal Control Services contract amount) to address the shortfall.

RELATIONSHIP TO STRATEGIC PLAN:

This matter is applicable to the following Strategic Focus Area and Guiding Principle: Community Quality of Life – Guiding Principle 4: Support and evaluate community services, programs and events that promote healthy and quality lifestyles for our residents. Enhance public safety and social services through innovative programs that meet the needs of the residential and business communities.

Recommended by: Lena Shumway, Director of Administrative Services and City Clerk

Reviewed by: Vilko Domic, Director of Finance

Approved As To Form: Noel Tapia, City Attorney

Respectfully Submitted: Edgar P. Cisneros, City Administrator

ATTACHMENT:

1. Resolution
2. Agreement