



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Manager

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE APPROVING AN AMENDMENT TO THE AGREEMENT FOR CONSULTANT SERVICES BETWEEN THE CITY OF COMMERCE AND KLIMT CONSULTING LLC, TO CONTINUE TO CONDUCT PLANNING, LAND USE, ZONING AND SUPPLEMENTAL STAFFING SUPPORT SERVICES RELATED TO COMMERCIAL CANNABIS PERMITS

MEETING DATE: September 3, 2019

RECOMMENDATION:

Adopt a Resolution approving an amendment to the Agreement for Consultant Services between the City of Commerce and Klimt Consulting LLC, for planning, land use, applicant relations and zoning support services, as they relate to supplemental staffing for the City's Commercial Cannabis Permit (CCP) program under Ordinance No. 700.

BACKGROUND:

On December 4, 2018, the City Council approved an agreement for Consultant Services between the City of Commerce and Klimt Consulting LLC, for planning services, as they generally relate to Ordinance No. 700 and related city policies. The cost for these services which now include responsibilities related to Ordinance No. 709 – Ordinance No. 730 and Ordinance No. 733, was approved for not to exceed amount of \$120,000. The cost associated with these services included, but are not limited to, supporting the City with vetting of phase III applicants selected, and assisting applicants with compliance of Ordinance No. 700 and related policies, addressing inquiries from interested parties, planning, zoning and other land use program implementation tasks as needed. Due to the large number of selected applicants and the number of public hearings that staff has had to prepare to review and approve through the Planning Commission and City Council meetings, has exhausted the approved budget under the current agreement. There is also a need for support with compiling exhibits, and preparing development agreements for signature and recordation.

Based on the continued need and the large number of selected applicants CCP staff is assisting through the process, an amendment to the Agreement for Consultant Services between the City of Commerce and Klimt Consulting LLC is being proposed to increase

the contract amount to not to exceed amount of \$195,000 for the remainder of the existing 22 month term of the agreement.

ALTERNATIVES:

1. Approve and execute the Amendment to the Agreement for Consultant Services between the City of Commerce and Klimt Consulting LLC; or
2. Provide staff with alternative direction.

FISCAL IMPACT:

There is no Fiscal Impact to the City's General Fund associated with this action. If the City Council approves the amendment to the agreement with Klimt Consulting LLC, an appropriation of up to \$75,000 will be made from the fees received from the CCP program.

RELATIONSHIP TO STRATEGIC GOALS:

The subject matter is consistent with Economic Growth Guiding Principle #4 of the City's Strategic Plan. This Guiding Principle calls for a focus on strategic economic development pursuits that will increase local jobs, generate additional revenue and create demand for supporting businesses.

Prepared by: Manuel Acosta, Contract Planner
Reviewed by: Vilko Domic, Director of Finance
Approved as to form: Norma Copado, City Attorney
Respectfully submitted: Edgar P. Cisneros, City Manager

ATTACHMENTS:

1. Resolution
2. Agreement for Consultant Services – Klimt Consulting LLC
3. Amendment to the Agreement for Consultant Services – Klimt Consulting LLC