



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council **Item No.** _____

FROM: City Administrator

SUBJECT: Award Construction Contract Agreement to *Myers & Sons Hi-Way Safety, Inc.* for the "Citywide Wayfinding Vehicular Directional Signs Project"

MEETING DATE: June 4, 2019

RECOMMENDATION:

Award the construction contract agreement to *Myers & Sons Hi-Way Safety, Inc.* for the "Citywide Wayfinding Vehicular Signs Project" in the amount of \$58,594.40, including a contingency of 15% for unforeseen conditions, for a total amount of \$67,384.

BACKGROUND:

The goal of the Citywide Wayfinding and brand image program is to implement a functional and integrated system that communicates and markets Commerce brand and guides visitors to more easily find their way to intended locations as well as promote the discovery of the City's many points of interest.

ANALYSIS:

On April 16, 2019, during its regularly scheduled meeting, the City Council approved the contract documents for the Citywide Wayfinding Vehicular Directional Signs Project and authorized staff to advertise for bids.

Staff advertised this project in the *Los Cerritos Community Newspaper*. On May 23, 2019, Staff scheduled the bid opening for the Citywide Wayfinding Vehicular Directional Signs Project in which two (2) contractors submitted bids. The following chart shows the results of the bid opening:

1	MYERS & SONS HI-WAY SAFETY, INC.	\$58,594.40
2	BRAVO SIGN AND DESIGN, INC.	\$244,350.00

Myers & Sons Hi-Way Safety, Inc. is the lower responsible bidder at \$58,594.40 for the total work in its submitted bid schedule (see *Attachment 1*). Staff commissioned the bid analysis and verified that the aforementioned contractor was indeed the lower bidder, based on the numerical costs submitted (see *Attachment 2*).

Staff verified the bid documents submitted by *Myers & Sons Hi-Way Safety, Inc.* and has determined that it's submitted faithful performance bond, material and labor bond, certificates of insurance, and California state contractor's license have all been verified and are in accordance to accepted practices and procedures.

Therefore, Staff recommends that the City Council award this construction contract agreement for the Citywide Wayfinding Vehicular Directional Signs Project in the amount of \$58,594.40 to *Myers & Sons Hi-Way Safety*, including a 15% contingency for unforeseen conditions, for a total amount of \$67,384 (see *Attachment 3*).

CEQA (California Environmental Quality Act): Since the proposed work is the installation of signs within the public right-of-way, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

FISCAL IMPACT

During its regularly scheduled meeting on May 9, 2016, the Measure AA Advisory Committee recommended the allocation of \$100,000 of Measure AA funds for the design and construction of the Citywide Wayfinding Vehicular Directional Signs Project. The City Council subsequently approved the recommendation of the Measure AA Advisory Committee on June 21, 2016 and instructed the Finance Department to allocate \$100,000 to project account number 41-5170-57010.14682. Therefore, sufficient funds are available for this project.

ALTERNATIVES:

1. Approve Staff Recommendation
2. Reject Staff Recommendation
3. Provide Staff with further direction

RELATIONSHIP TO STRATEGIC GOALS:

This item is related to a specific 2017 Strategic Goal to "Develop and invest in infrastructure and beautification projects and support economic growth."

Approved by: Maryam Babaki, P.E., Director of Public Works and Development Services

Prepared by: Seung Yang, Deputy Director of Engineering Services

Reviewed by: Vilko Domic, Finance Director

Approved as to form: Noel Tapia, City Attorney

Respectfully submitted: Edgar P. Cisneros, City Manager

ATTACHMENTS:

1. *Myers & Sons Hi-Way Safety, Inc.* bid package and schedule
2. Bid Analysis commissioned by Staff
3. Contract Agreement to be entered with *Myers & Sons Hi-Way Safety, Inc.*