



## CITY OF COMMERCE AGENDA REPORT

Item No. \_\_\_\_\_

**TO:** Honorable City Council

**FROM:** City Administrator

**SUBJECT:** Approve Contract Change Order No. 2 for the Fabrication and Installation of Signs around Bandini Elementary School and throughout the City

**MEETING DATE:** March 5, 2019

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### **RECOMMENDATION:**

Approve Contract Change Order No. 2 for the fabrication and installation of signs around Bandini Elementary School and throughout the City.

### **BACKGROUND & ANALYSIS:**

On January 8, 2019, the City Council approved the Revised Bandini Elementary School Parking & Traffic Control Implementation Plan as a mitigation effort to reduce traffic congestion during school children pick-ups and drop-offs. Staff is requesting that the City Council approve Contract Change Order No. 2 to Hi-Way Safety in the amount of \$15,745, in order to fabricate and install signs around Bandini Elementary School and throughout the City.

Hi-Way Safety provided Staff a proposal and estimate in the amount of \$15,745 (see *Attachment 1*) that includes all labor and material costs, including sign fabrication, parts, delivery, and installation for the parking enforcement signs around Bandini Elementary School. This action was approved by the City Council on January 8, 2019 to reduce traffic congestion and improve safety during pick-ups and drop-offs of school children.

Therefore, Staff is requesting that the City Council approve Contract Change Order No. 2 to Hi-Way Safety in the amount of \$15,745, in order to fabricate and install signs and curb markings around Bandini Elementary School and throughout the City (see *Attachment 2*).

### **FISCAL IMPACT**

Staff has requested and for the City Council to approve a funding request of \$15,745 that was recommended on March 5, 2019, during the regularly scheduled meeting of the Measure AA Advisory Committee. This added funding will be used to defray the costs of

fabricating and installing signs around Bandini Elementary School and throughout the City.

**ALTERNATIVES:**

1. Approve Staff Recommendation
2. Reject Staff Recommendation
3. Provide Staff with further direction

**RELATIONSHIP TO STRATEGIC GOALS:**

This item relates to the City Council's specific 2016 Strategic Action Plan's:

Capital Improvement Projects

- Goal to "develop and implement a sustainable CIP Program to ensure the quality of existing infrastructure and support future plans for the City and develop and invest in infrastructure and beautification projects that support economic growth."

Community Quality of Life

- Guiding Principle 4 to "support and evaluate community services, programs and events that promote healthy and quality lifestyles for our residents. Enhance public safety and social services through innovative programs that meet the needs of the residential and business communities."

Approved by: Maryam Babaki, P.E., Director of Public Works and Development Services

Reviewed by: Vilko Domic, Finance Director

Approved as to form: Norma Copado, City Attorney

Respectfully submitted: Edgar P. Cisneros, City Administrator

**ATTACHMENTS:**

- Resolution
  1. Proposal from Myers and Sons Hi-Way Safety, Inc.
  2. Contract Change Order No. 2