



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council **Item No.** _____

FROM: City Administrator

SUBJECT: Project Acceptance and Completion of Veterans Park Gym Interim Improvement

MEETING DATE: March 5, 2019

RECOMMENDATION:

It is recommended that the City Council approve the following actions:

1. Accept the completed Veterans Park Gym Interim Improvement Project;
2. Authorize the filing of a Notice of Completion with the County of Los Angeles;
3. Authorize the release of the withheld 5% retention for \$31,780.51 to Marjani Builders, Inc., and
4. Receive and file the additional work total cost \$55,610 making the total project cost to be \$675,610, with \$60,389 remaining un-used Measure AA funds.

BACKGROUND:

On May 1, 2018, the Commerce City Council awarded a construction contract to Marjani Builders, Inc. for \$736,000 for the Veterans Park Gym Interim Improvements. The scope of work included installation of sheetrock, lighting, bathrooms, HVAC and some ADA work. The base contract work with its associated additional work has been completed. As of August 31, 2018, the contractor substantially completed the work in conformance with the project plans, specifications and, contract documents. See next page:



ANALYSIS:

The initial bid opening was held on January 24, 2018. Due to unexpected bid withdrawals, the City Council opted to reject all bids and re-advertise the project. Also, City Council expanded the scope of work to include the full HVAC system, which can be reused during a future renovation of the building.

The 2nd bid opening was held on April 12, 2018. There was a total of 2 bids submitted. Based on the bid results, Marjani Builders, Inc. was the apparent responsible lowest bidder for the total base bid amount of \$620,000. On May 1, 2018, the City Council awarded the construction contract to Marjani Builders, Inc.; the base bid was \$620,000, with an allowance of \$31,000, and contingencies of \$85,000, making the total project budget to \$736,000.

The entire scope of work was completed per below cost breakdown information:

Base Bid	\$620,000.00
Allowance	\$31,000.00
Contingencies	\$85,000.00
Total Project Budget:	\$736,000.00

Total Project Budget	\$736,000.00
Base Bid	-\$620,000.00
Additional work	- \$55,610.15
Un-used Measure AA funds	\$60,389.85

It is recommended that the City Council accept the project as satisfactory and complete; authorize staff to file the "Notice of Completion" with the County Recorder's Office for the project; and release the 5% retention for \$31,708.51.

ALTERNATIVES:

1. Approve staff recommendation
2. Disapprove staff recommendation
3. Provide further direction to staff

FISCAL IMPACT:

There is no fiscal impact.

RELATIONSHIP TO STRATEGIC GOALS:

The issue before the City Council is consistent with the 2016 Strategic Plan – Goal #6: "Enhance Quality of Life Goal" and "Maintain and prioritize improvements to City facilities and infrastructures in accordance with adopted master planning documents including the Green Zone Action Plan to accommodate annual and long term goals."

Prepared by: Chidi Ugwueze, Facility CIP Project Manager

Approved by: Maryam Babaki, P.E., Director of Public Works & Development Services

Reviewed by: Vilko Domic, Finance Director

Approved as to form: Norma Copado, City Attorney

Respectfully submitted: Edgar P. Cisneros, City Administrator

ATTACHMENTS:

1. Resolution