



## **CITY OF COMMERCE AGENDA REPORT**

**TO:** Honorable City Council **Item No.** \_\_\_\_\_

**FROM:** City Administrator

**SUBJECT:** **RESIDENT AND INDUSTRIAL RESIDENT LAS VEGAS TRIP**

**MEETING DATE:** February 19, 2019

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### **RECOMMENDATION:**

City Council will consider approving funding for the re-established Las Vegas Trip for Commerce Residents and Industrial Residents. The trip is tentatively scheduled for November 15-17, 2019 at the Golden Nugget Hotel Las Vegas.

### **ANALYSIS/BACKGROUND:**

In an effort to strengthen the relationship between the City of Commerce and the industrial community, the City re-established a modified Las Vegas Trip in 2018. The trip was deemed successful and the Department of Parks & Recreation is prepared to coordinate the 2019 trip.

This trip will be open on a first come, first served registration basis to the industrial and residential community. The excursion will include a roundtrip Council hosted charter bus and hotel accommodations for 3 days and 2 nights. Each councilmember will host a bus for this excursion.

### **FISCAL IMPACT:**

Should the City Council approve funding, staff will return to City Council during the upcoming 2019-20 budget cycle for an allocation of **\$20,280**. Staff reserved 135 rooms for this purpose. All rooms not reserved 30 days prior to the trip will be released back to the hotel.

Cost breakdown:

Bus Hosts (non-city employee volunteer)	5 buses, 2-4 per bus accommodations (non-city employees)	10 x \$195	\$1950.00
City Council (Official hosts)	5 councilmembers	5 x \$195	\$975.00
2 support staff in Las Vegas	Accommodations and per diem	2 staff, 3 nights including per diem.	\$830.00
Friday morning staff (departure)	10 staff to load buses and stock ice	5 hours, 10 staff, 1 crew chief x \$20	\$1,100.00
Bus employee assigned per diem	5 buses, 5 employees per diem.	\$55 per day x 5 employees x 3 days.	\$825.00
Bus excursion rentals	\$21,000 patron fees	Based on 30 paid patrons: \$1500 per bus x 5 = \$7500 credit, difference of \$13,500.00. Amount needed \$17,975.00	\$13,500.00
Sunday evening support staff for bus arrival	10 staff, 1 crew chief to unload buses x 4 hours	5 hours, 10 staff, 1 crew chief x \$20	\$1,100.00
Total			\$20,280.00

Respectfully submitted: Edgar P. Cisneros  
Recommended by: Robert Lipton  
Fiscal Impact reviewed by: Vilko Domic  
Approved as to form by: Noel Tapia