



City of Commerce

Meeting Minutes

Wednesday, January 2, 2019 - 6:00 PM

Regular Measure AA Advisory Committee Meeting

CALL TO ORDER

Chairperson Craig called the meeting to order at 6:05 pm in the Community Services Conference Room

ROLL CALL

Present: 4 - Commissioner Basic
Commissioner Stinett
Commissioner Grajeda
Chairperson Craig

Absent: 3 - Commissioner Cantu
Commissioner Reno
Vice Chair Rodriguez

PUBLIC COMMENT

There were no individuals wishing to address the Committee Members on any items within their jurisdiction.

SCHEDULED MATTERS

1. Approval of the Meeting Minutes of Tuesday, September 11, 2018, held at 6:00 p.m.

Committee Member Stinett moved, seconded by Committee Member Grajeda to approve the Minutes of Tuesday, January 2, 2019. The motion carried by the following vote:

Ayes: 4 - Commissioner Basic, Commissioner Stinett, Commissioner Grajeda, and Chairperson Craig

Absent: 3 - Commissioner Cantu, Commissioner Reno, and Vice Chair Rodriguez

2. Recommend Allocation Of Funds For 6 Basketball Backboard Systems For Veterans Memorial Park Gymnasium

Larry Garcia, Facility Maintenance Supervisor presented this item. Brief discussion ensued and concentrated on design features, future use of structures that will be placed in the gym and contingency amounts reflected in the Invoice.

Committee Member Grajeda moved, seconded by Committee Member Stinett to allocate \$65,000 from the Measure AA Fund for costs associated with the purchase and installation of 6 basketball backboard systems for the Veterans Memorial Park Gymnasium. The motion carried by the following vote:

Ayes: 4 - Commissioner Basic, Commissioner Stinett, Commissioner Grajeda, and Chairperson Craig

Absent: 3 - Commissioner Cantu, Commissioner Reno, and Vice Chair Rodriguez

3. Recommend Allocation of Funds for Tenet Improvement to Camp Commerce Cabin # 11

Larry Garcia, Facility Maintenance Supervisor presented this item. Supervisor Garcia explained the project, which includes demo and clean-up, will be handled primarily by in-house staff.

Supervisor Garcia responded to member's inquiries regarding the amount requested and plans for the remodel/rehabilitation of the caretaker's cabin and explained the City anticipates a reduction of costs due to the utilization of staff for various projects.

Brief discussion ensued regarding which items will be replaced, any potential sustainable elements that can be used and responded to concerns expressed regarding any future allocations that may be requested for further remodels/rehabilitations of the cabins.

Committee Member Grajeda moved, seconded by Committee Member Basic to allocate \$76,000.00 from the Measure AA Fund for costs associated with the tenant improvement of Camp Commerce cabin #11. The motion carried by the following vote:

Ayes: 4 - Commissioner Basic, Commissioner Stinett, Commissioner Grajeda, and Chairperson Craig

Absent: 3 - Commissioner Cantu, Commissioner Reno, and Vice Chair Rodriguez

4. Re-allocate Remaining Measure AA Funds to the Atlantic Boulevard Corridor Improvement Project

Public Works Director Maryam Babaki presented this item and briefly reviewed the bids received for the Atlantic Boulevard Corridor Improvement Project. Babaki explained that additional funds are not being requested rather, staff is requesting a re-allocation of remaining project funds. Babaki explained the proposed plan includes beautification, safety, and medians, along with pavement rehabilitation from Washington Boulevard to Atlantic Boulevard.

Discussion ensued regarding construction schedule and the total amount anticipated for the project, Director Babaki advised the Committee members that the department anticipates project completion within 10 months, and provided an explanation for the total amounts expected for this project as well as required reporting guidelines.

Discussion further ensued regarding the Pavement Management Plan (PMP) prepared several years ago and approved by Council; Committee Members requested a presentation with an update on the progress that has been accomplished since City Council approved the PMP plan.

Committee Member Stinett moved, seconded by Committee Member Grajeda to re-allocate the remaining Measure AA funds from existing projects to the construction contract and construction management & Public Works inspection for the Atlantic Boulevard Corridor Improvement Project. The motion carried by the following vote:

Ayes: 4 - Commissioner Basic, Commissioner Stinett, Commissioner Grajeda, and Chairperson Craig

Absent: 3 - Commissioner Cantu, Commissioner Reno, and Vice Chair Rodriguez

Follow-Up Confirming Next Meeting and Future Agenda Items Requests

Next regularly scheduled meeting will take place on February 12, 2019.

Committee members requested the following be provided and/or presented at the upcoming February 12, 2019 Measure AA meeting:

- 1. Presentation of the Pavement Management program as discussed under Item #4.*
- 2. Presentation of the current Measure AA budget from Finance Director Domik.*
- 3. Presentation on the City's plan for sustainability for City facilities that will reduce long term operating costs and allow facilities to run more efficiently.*
- 4. Presentation on the status of the Wayfinding project.*

ADJOURNMENT

Meeting adjourned at 7:00 p.m.

Written materials distributed to the City Council are available for public inspection immediately following the posting of this agenda (at least 72 hours prior to a regular City Council meetings) in the City Clerk's Office, at Commerce City Hall, 2535 Commerce Way, Commerce, California, and the Central Library, 5655 Jillson Street, Commerce, California.

Meeting facilities are accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA) if you need special assistance to participate in this meeting, notify the Office of the City Clerk at (323) 722-4805 at least 24 hours prior to the meeting.