



CITY OF COMMERCE AGENDA REPORT

TO: Measure AA Committee **Item No.** _____

FROM: City Administrator

SUBJECT: RECOMMENDATION FOR ALLOCATON OF \$265,000 FOR THE AWARD OF AN ARCHITECTURAL AND ENGINEERING CONTRACT TO KOA, CORP. FOR THE FEASIBILITY STUDIES AND PREPARATION OF PROJECT PLANS, SPECIFICATIONS, AND ESTIMATE (PS&E) FOR THE SIDEWALK CONNECTIVITY, AND STREET IMPROVEVMENT PROJECT FROM GAGE AVENUE TO TELEGRAPH ROAD

MEETING DATE: February 12, 2019

RECOMMENDATION:

Recommend allocation of \$265,000 of Measure AA funds to award an Architectural and Engineering contract to KOA Corp. for the feasibility studies and preparation of plans, Specifications, and Estimate (PS&E) of the sidewalk connectivity and street improvement project from Gage Avenue to Telegraph Road.

BACKGROUND:

I-5 and Slauson Avenue serves as one of the major gateways to the City of Commerce. There are a number of retail businesses and hotels located along Slauson Avenue, Gage Avenue, and Telegraph Road that serve visitors and residents. Despite such assembly of retail businesses, the area suffers from poor pedestrian and bicycle connectivity and circulation. While the proximity of the freeway as well as entrance and exit ramps enhances the desirability of the area, it also impedes pedestrian and bicycle access. This is further exacerbated by the presence of the Union Pacific Rail lines in the area which further restricts pedestrian flow.

ANALYSIS:

In order to address the long standing issues in the area, Public Works and Development Services staff issued a request for Proposals for the analysis, identification of engineering solutions and preparation of contract documents for the ultimate design at this location on September 18, 2018.

The proposals were received on October 19, 2018. The following four firms responded to the RFP: CSG, Elie Farah, JM Diaz and KOA. Staff reviewed and analyzed the proposals based on the following evaluation criteria:

- 1) Compliance with the RFP Requirements, Proposal Quality
- 2) Project Understanding, Approach, Methodology, including responsiveness, flexibility
- 3) Experience of Assigned Staff, including prior experience of working relationship of key team members in the past
- 4) Similar Project Experience
- 5) Schedule Efficiency
- 6) Cost Effectiveness

Staff evaluated the proposals based on the above ranking criteria, and KOA was determined to be the highest ranked firm. The KOA requested fee for the project is in the amount of \$240,138 (see attached). Staff requests recommendation for allocation of \$265,000 as follows:

KOA fees	\$240,138
<u>Approximate 10% Contingencies</u>	<u>\$ 24,862</u>
Total Request	\$265,000

ALTERNATIVES:

1. Approve staff recommendation.
2. Reject staff recommendation.
3. Provide further direction to staff.

FISCAL IMPACT:

If recommended, the total requested amount from Measure AA at this time is for \$265,000.

RELATIONSHIP TO STRATEGIC GOALS:

This item relates to the City Council's specific 2016 Strategic Action Plan goal to "develop and implement a sustainable CIP Program to ensure the quality of existing infrastructure and support future plans for the City and develop and invest in infrastructure and beautification projects that support economic growth."

Recommended by: Maryam Babaki, Director of Public Works & Development Services
Prepared by: Maryam Babaki, Director of Public Works & Development Services
Reviewed by: Vilko Domic, Finance Director
Approved as to form: Noel Tapia, City Attorney
Respectfully submitted: Edgar P. Cisneros, City Administrator