



## CITY OF COMMERCE AGENDA REPORT

**TO:** City Council **Item No.** \_\_\_\_\_

**FROM:** City Administrator

**SUBJECT:** REQUEST FOR ALLOCATION OF FUNDS FOR TENANT  
IMPROVEMENT TO CAMP COMMERCE CABIN # 11

**MEETING DATE:** JANUARY 8, 2019

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### **RECOMMENDATION:**

Allocate \$76,000.00, as approved by the Measure AA Committee, costs associated with the tenant improvement of Camp Commerce Cabin #11.

### **ANALYSIS/BACKGROUND:**

In November 2018, Camp Commerce Cabin # 11 became vacant. With inspection of this cabin, it was noted that several deficiencies in this cabin required immediate attention. These deficiencies range from flooring damage, structural modifications, plumbing, electrical and heating. Staff continues to performing several tasks associated with required improvements in an effort to minimize cost for this project. However, several of these tasks will require outsourcing to a contractor. These consist of the following:

Camp Commerce Cabin 11 Repairs				
Item		Cost estimate		
Flooring throughout		\$12,000.00		
Fire Place		\$5,000.00		
Concrete Patio		\$5,000.00		
Restroom modifications		\$15,000.00		
Kitchen Cabinets		\$6,000.00		
Replacement refrigerator		2,000.00		
HVAC		\$16,190.00		
Furniture/blinds		\$10,000.00		
Miscellaneous/contingency		\$5,000.00		
Totals		\$76,190.00		

This item was presented and recommended for approval by the Measure AA Committee at its meeting of January 2, 2019.

**FISCAL IMPACT:**

Staff is requesting an allocation of \$76,000.00 from the Measure AA Fund for tenant improvements required for the safety/security and use of this cabin.

**ALTERNATIVES:**

1. Approve Staff Recommendation
2. Reject Staff Recommendation
3. Provide Staff with further direction

**RELATIONSHIP TO STRATEGIC GOALS:**

This agenda item relates to Council's ongoing commitment to enhancing the quality of life for city residents by providing quality recreation programs and services.

Recommended by: Robert Lipton, Director of Parks & Recreation

Reviewed by: Vilko Domic, Finance Director

Approved as to Form: Noel Tapia, City Attorney

Respectfully submitted: Edgar P. Cisneros, City Administrator