



CITY OF COMMERCE AGENDA REPORT

TO: Measure AA Advisory Committee

Item No. _____

FROM: City Administrator

SUBJECT: RECOMMEND ALLOCATION OF FUNDS FOR TENET
IMPROVEMENT TO CAMP COMMERCE CABIN # 11

MEETING DATE: JANUARY 2, 2019

RECOMMENDATION:

Allocate \$76,000.00 from the Measure AA Fund for costs associated with the tenant improvement of Camp Commerce cabin #11.

ANALYSIS/BACKGROUND:

In November 2018 Camp Commerce cabin number 11 became vacant. With inspection of this cabin, it was noted that several deficiencies in this cabin required immediate attention. These deficiencies range from flooring damage, structural modifications, plumbing, electrical and heating. Staff continues to performing several tasks associated with required improvements in an effort to minimize cost for this project. However, several of these tasks will require outsourcing to a contractor. These consist of the following:

Camp Commerce Cabin 11 Repairs				
Item		Cost estimate		
Flooring throughout		\$12,000.00		
Fire Place		\$5,000.00		
Concrete Patio		\$5,000.00		
Restroom modifications		\$15,000.00		
Kitchen Cabinets		\$6,000.00		
Replacement refrigerator		2,000.00		
HVAC		\$16,190.00		
Furniture/blinds		\$10,000.00		
Miscellaneous/contingency		\$5,000.00		
Totals		\$76,190.00		

FISCAL IMPACT:

Staff is requesting an allocation of \$76,000.00 for tenant improvements required for the safety/security and use of this cabin.

ALTERNATIVES:

1. Approve Staff Recommendation
2. Reject Staff Recommendation
3. Provide Staff with further direction

RELATIONSHIP TO STRATEGIC GOALS:

This agenda item relates to Council's ongoing commitment to enhancing the quality of life for city residents by providing quality recreation programs and services.

Recommended by: Robert Lipton, Director of Parks & Recreation

Reviewed by: Vilko Domic, Finance Director

Approved as to Form: Noel Tapia, City Attorney

Respectfully submitted: Edgar Cisneros, City Administrator