



## CITY OF COMMERCE AGENDA REPORT

**TO:** Honorable City Council

**Item No.** \_\_\_\_\_

**FROM:** City Administrator

**SUBJECT:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE APPROVING AN AGREEMENT FOR CONSULTANT SERVICES BETWEEN THE CITY OF COMMERCE AND KLIMT CONSULTING LLC, TO CONDUCT PLANNING, LAND USE, ZONING AND SUPPLEMENTAL STAFFING SUPPORT SERVICES RELATED TO COMMERCIAL CANNABIS PERMITS

**MEETING DATE:** DECEMBER 4, 2018

---

### **RECOMMENDATION:**

Adopt a Resolution approving an Agreement for Consultant Services between the City of Commerce and Klimt Consulting LLC, for planning, land use, applicant relations and zoning support services, as they relate to supplemental staffing for the City's Commercial Cannabis Permit (CCP) program under Ordinance No. 700.

### **BACKGROUND/ANALYSIS:**

On September 4, 2018 the City Council approved agenda item No. 5, Ordinance Repealing Chapter 5.61 "Medical Marijuana" of Title 5 (Business Regulations and Licensing) of the Commerce Municipal Code in its Entirety, and Replacing it with Chapter 5.61 "Commercial Cannabis Activities", of Title 5 (Business Regulations and Licensing) – after having conducted a series of community outreach meetings, gathered resident input through surveys and referencing previous data. It was determined that commercial cannabis expertise in the areas of: planning, land use, zoning and related support services would be required moving forward to continue to comply with state policies and the new municipal ordinance.

Based on the immediate current need and the large number of selected applicants CCP staff is assisting through the process, an Agreement for Consultant Services between the City of Commerce and Klimt Consulting LLC is being proposed due to Klimt Consulting LLC being a subject matter expert on planning, land use, policy and complex and highly regulated land uses. The leadership at Klimt Consulting LLC is hyper-focused in the areas of municipal planning, land use, zoning and support services. Their team is dedicated to staying abreast of all changing and newly regulated land uses in addition to maintaining a solid knowledge of past municipal policies. They are active in the oversight and

implementation of the State of California's latest regulations and procedures specific to commercial cannabis.

On December 16, 2017, City Council passed and adopted Ordinance No. 693, a citywide moratorium banning commercial cannabis uses and activities, in order to allow the City time to study, amongst other things: the impacts associated with the moratorium; consistency of such uses with the City's General Plan and Zoning Code; California cannabis laws and regulations, and the impacts of same in the City; and the options the City has to regulate commercial cannabis uses and activities within its jurisdiction.

Staff recommends that the City Council approve the attached for Consultant Services between the City of Commerce and Klimt Consulting LLC, for planning services, as they generally relate to Ordinance No. 700 and related city policies. The proposed limit for the cost for these services is \$120,000. The cost associated with these services will include, but are not limited to, supporting the City with vetting of applicants selected for phase III, and assisting applicants with compliance of Ordinance No. 700 and related policies, addressing inquiries from interested parties, community outreach and development, planning, zoning and other land use program implementation tasks as needed.

**ALTERNATIVES:**

1. Approve staff's recommendation
2. Reject staff's recommendation
3. Provide staff with further direction

**FISCAL IMPACT:**

No fiscal impact to the general fund. If the City Council approves the agreement with Klimt Consulting LLC, an appropriation of up to \$120,000 will be made from the fees received from the CCP program.

**RELATIONSHIP TO STRATEGIC GOALS:**

The subject matter is consistent with Economic Growth Guiding Principle #4 of the City's Strategic Plan. This Guiding Principle calls for a focus on strategic economic development pursuits that will increase local jobs, generate additional revenue and create demand for supporting businesses.

Reviewed by: Vilko Domic, Director of Finance  
Approved as to form: Norma Copado, City Attorney  
Respectfully submitted: Edgar P. Cisneros, City Administrator

**ATTACHMENTS:**

1. Resolution
2. Agreement for Consultant Services – Klimt Consulting LLC