



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

FROM: City Administrator

SUBJECT: UPDATE ON THE GENERAL PLAN AND BICYCLE AND
PEDESTRIAN MASTER PLAN TECHNICAL ADVISORY
COMMITTEES

MEETING DATE: November 13, 2018

RECOMMENDATION:

Receive an update on the General Plan and Bicycle and Pedestrian Master Plan Technical Advisory Committees.

BACKGROUND/ANALYSIS:

Earlier this year, the City Council approved agreements with MIG, Inc. to prepare a comprehensive update of the City's General Plan and with KOA Corporation to prepare a bicycle and pedestrian master plan. As part of their scope of work both consultants are required to provide a public participation program to obtain public comments and input. Both the general plan update and bicycle and pedestrian master plan will require public engagement and input throughout the process of the preparation of the documents.

For the General Plan update, staff and MIG will implement focus groups and stakeholders meetings and develop a General Plan Advisory Committee (GPAC). The purpose of the GPAC is to assist the consultant and staff with public input through the development of the administrative draft General Plan. The GPAC would meet on a monthly basis to provide input on existing conditions, community profile report, vision and general plan guiding principles, alternatives, and draft goals and policies. MIG and staff will conduct other outreach efforts to ensure involvement of the community of Commerce. City staff and MIG developed an application process to solicit member for the GPAC and we received a large interest from the community. Sufficient time was provided to obtain applications for the GPAC and the City received a total of thirteen (13) applications as listed below.

GENERAL PLAN ADVISORY COMMITTEE		
1)	Arroyo, Franklin	Resident
2)	Barragan, Nancy	Resident
3)	Caldera, Isabel A.	Resident
4)	Cortez, Daniel	Resident
5)	Cortez, Laura	Business Representative
6)	Gaitan, Israel	Resident
7)	Griffo, John	CIC - Business Representative
8)	Hernandez, Richard	Resident
9)	Leon, Lilia R.	Resident
10)	Padilla, Elisa	Resident
11)	Parra, Steven	Resident
12)	Reno, Jon R.	CIC - Business Representative
13)	Taylor, Robert	CIC - Business Representative

For the Bicycle and Pedestrian Master Plan, KOA will develop a Pedestrian Master Plan Technical Advisory Committees (TAC), made up of key stakeholders from the community that will be brought to the table. The TAC will provide their input and discussion of interests, the identification of potential conflicts and a coordinated effort at developing solutions. The TAC meetings will provide members information and details on the progression of the project, status of deliverables, as well as key milestones. The TAC will help identify additional key stakeholders that shall be recruited for participation.

Through the TAC, staff and KOA team will develop a preliminary project contact list that will be continuously updated throughout the development of the Plan. They will also serve as an important medium for the solicitation of input, collaboration of ideas, and resolution of concerns from project start to finish.

The selection process of the TAC was the same as the GPAC and all nine (9) applicants were invited to be part of the TAC. The members are listed below:

BICYCLE & PEDESTRIAN MASTER PLAN TECHNICAL ADVISORY COMMITTEE		
1)	Avila, Ofelia	Resident
2)	Barragan, Nancy	Resident
3)	Caldera, Isabel A.	Resident
4)	Cortez, Daniel	Resident
5)	Leon, Lilia R.	Resident
6)	Lopez, Luis	Resident
7)	Lopez, Mark	Business Representative
8)	Parra, Steven	Resident
9)	Peraza, Johncito	Resident

ALTERNATIVES:

1. Receive and File
2. Provide other direction.

FISCAL IMPACT:

There is no impact to the General Fund.

RELATIONSHIP TO STRATEGIC GOALS:

The issue before the Council is applicable to the following Council's strategic goal: *"Create and pursue opportunities for collaboration and regional partnerships to maximize resources and address regional issues"* as identified in the 2016 Strategic Plan.

Recommended by: Maryam Babaki, Director of Public Works & Development Services

Prepared by: Manuel Acosta, Contract Planner

Reviewed by: Vilko Domic, Finance Director

Approved as to form: Noel Tapia, City Attorney

Respectfully submitted: Edgar P. Cisneros, City Administrator