

RESOLUTION NO. \_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF COMMERCE,  
CALIFORNIA, APPROVING A PROFESSIONAL SERVICES AGREEMENT  
WITH MUNICIPAL TRANSLATION COMPANY FOR SIMULTANEOUS  
INTERPRETER SERVICES AT CITY COUNCIL AND RELATED CITY  
MEETINGS**

WHEREAS, the City of Commerce (“City”) is committed to engaging all members of the community and encouraging public participation; and

WHEREAS, the City has monolingual Spanish speaking residents who are active members of the community and attend City Council and related City meetings; and

WHEREAS, the City currently has in-house translation capability on a limited basis; and

WHEREAS, interpreter services can be provided during City Council meetings and related City meetings with a professional interpreter services company by translating simultaneously via headsets and transmitters; and

WHEREAS, Municipal Translation Company is a professional interpreter services company with expertise in providing interpreter services during public meetings; and

WHEREAS, Municipal Translation Company will provide two translators and will provide all of the necessary equipment for simultaneous interpreter services for a flat fee of \$1,300 per regularly scheduled meeting; and

WHEREAS, upon the City’s request, Municipal Translation Company will provide interpreter services at special meetings for a rate of \$175 per interpreter per hour for a minimum charge of \$700 per special meeting; and

WHEREAS, staff recommends entering into a professional services agreement with Municipal Translation Company for simultaneous interpreter services at City Council and related City meetings.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Professional Services Agreement for simultaneous interpreter services at City Council and related City meetings with Municipal Translation Company is hereby approved.

Section 2. The Mayor is authorized to execute the Agreement for and on behalf of the City of Commerce.

PASSED, APPROVED and ADOPTED, this 18<sup>th</sup> day of September, 2018.

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Hugo A. Argumedo, Mayor

ATTEST:

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Lena Shumway, City Clerk

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