



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. ____

FROM: City Administrator

SUBJECT: Memorandum of Understanding, and Facility Use Agreement - the American Red Cross of Greater Los Angeles

MEETING DATE: September 18, 2018

RECOMMENDATION:

The City Council will consider approving a Memorandum of Understanding and Facility Use Agreement between the American Cross of Greater Los Angeles and the City of Commerce, to provide sheltering operations during an emergency or disaster and to provide training for staff who may serve in shelter operations.

ANALYSIS:

The City of Commerce will utilize the services of the American Red Cross for sheltering purposes during an emergency or disaster. The American Red Cross provides training for twenty (20) designated employees and other outreach efforts throughout the community. The most recent Red Cross effort is to work with residents and offer free installation of the fire smoke alarms for City of Commerce residents

The City of Commerce holds the welfare and safety of the community and workforce with high regard. It is very important that the City of Commerce have an established agreement with The American Red Cross of Greater Los Angeles to provide shelters, in the event a large-scale evacuation of residents should ever become necessary.

The Memorandum of Understanding will be in effect until 2025. Upon expiration of the MOU, the City may extend it for an additional 5 years, and it could be terminated at any time by written notice by either party. The Facility Use Agreement outlines the particulars, such as insurance and costs, related to use of the facilities.

FISCAL IMPACT:

No fiscal impact.

Respectfully submitted by: Edgar P. Cisneros, City Administrator

Recommended by: Lena Shumway, Administrative Services Director & City Clerk

Reviewed by: Noel Tapia, City Attorney