



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council **Item No.** _____

FROM: City Administrator

SUBJECT: Resolution Adding Goodale Architecture Planning to the On-Call Professional Services list for Architectural Engineering, Planning Services, and Building and Facilities Assessment

MEETING DATE: September 18, 2018

RECOMMENDATION:

Adopt a Resolution Adding Goodale Architecture Planning to the On-Call Professional Services for Architectural Engineering, Planning Services, and Building and Facilities Assessment.

BACKGROUND AND ANALYSIS:

The On-Call Professional Services Agreement for Architectural Engineering List was first approved by the City Council on June 20, 2017 under Resolution No. 17-62 with a three year contract term. The list was augmented on August 2, 2017, under Resolution No. 17-79 adding Kluger Architects, Inc. to said category. There are seven firms currently on the on-call list.

The award of the On-Call Professional Services Agreement for Planning Services was first approved by the City Council on January 5, 2016 under Resolution No. 16-08 with a three year contract term. The list was updated on April 4, 2017, under Resolution No. 17-24 with the following firms on the list – Blodgett Baylosis Environmental Planning, Environmental Science Associates, Inc., and KTU+A. The list was further updated on June 20, 2017, under Resolution No. 17-62, adding Moore Iacofano Goltsman, Inc. and on May 1, 2018, under Resolution No. 18-55 adding CSG Consultants, Inc. and ejma Planning + Development to said category. There are six firms currently on the on-call list.

The award of the On-Call Professional Services Agreement for Building and Facilities Assessment was approved by the City Council on June 20, 2017 under Resolution No. 17-62 with a three year contract term. There are eleven firms currently on the on-call list.

The purpose of on-call professional service agreements is to provide the City with flexibility and enhance the City's capacity to deliver projects and programs expeditiously while also reducing costs by curtailing the time and effort to solicit various proposals for different projects.

During the term of the on-call agreement, some of the firms are either unresponsive and/or their fees are too high. Therefore, staff would like to have an extensive list of firms for more flexibility and better pricing. Staff therefore recommends Goodale Architecture Planning be added to the current on-call list for Architectural Engineering, Planning Services, and Building and Facilities Assessment.

ALTERNATIVES:

1. Approve staff recommendation.
2. Reject staff recommendation.
3. Provide further direction to staff.

FISCAL IMPACT:

There is no fiscal impact for the addition of Goodale Architecture Planning to the on-call list for Architectural Engineering, Planning Services, and Building and Facilities Assessment.

RELATIONSHIP TO STRATEGIC GOALS:

The issue before the Council is generally applicable to the following Council's strategic goal, *Implement city business processes and operational efficiencies to streamline the cost of government including the examination and identification of cost of services*, as identified in the 2016 Strategic Plan.

Recommended by: Maryam Babaki, Director of Public Works & Development Services

Prepared by: Jasmin Elepano, Senior Management Analyst

Reviewed by: Vilko Domic, Finance Director

Approved as to form: Noel Tapia, City Attorney

Respectfully submitted: Edgar P. Cisneros, City Administrator

ATTACHMENTS:

1. Resolution
2. Professional Service Agreement