



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council **Item No.** _____

FROM: City Administrator

SUBJECT: ORDINANCE AMENDING TITLE 2, CHAPTER 2.15 OF THE CITY OF COMMERCE MUNICIPAL CODE BY ADDING CHAPTER 2.15 "DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT SERVICES" – Second Reading

MEETING DATE: SEPTEMBER 4, 2018

RECOMMENDATION:

It is recommended that the City Council adopt the Ordinance for first reading amending Title 2, Chapter 2.15 of the City of Commerce Municipal Code by adding Chapter 2.15 "Public Works and Development Services Director and City Engineer."

BACKGROUND and ANALYSIS:

The current Title 2 of Commerce Municipal Code defines the various offices and director positions in the City of Commerce. At this time, the CMC does not include the office of the Public Works and Development Service or the City Engineer. Historically, many of the responsibilities and duties of this office were carried out by the County of Los Angeles through contract Services. Also, the County Engineer was designated to serve as the City Engineer for the City of Commerce.

As the City moved in a new direction by first creating the Department of Public Works and Development Services in 2014, and then by terminating the contract services with the County of Los Angeles (August 7, 2018), it is appropriate for the City to define the Department and the roles and duties of the Director/City Engineer. Throughout the CMC the office of the Director of Public Works is referenced without adequate definition, and upon termination of contract with LA County, the CMC will be left with legal gaps.

Ordinance was introduced for first reading at August 21, 2018 City Council meeting.

FISCAL IMPACT:

There are no fiscal impacts.

RELATIONSHIP TO STRATEGIC GOALS:

The issue before the City Council is consistent with the 2016 Strategic Plan – City Organization, Goal #3: “Establish clear expectations, roles and responsibilities for all employees, elected officials, appointed commissioners and committee members, and volunteers.”

ALTERNATIVES:

1. Approve staff's recommendation
2. Disapprove staff recommendation
3. Provide further direction to staff

Prepared by:	Maryam Babaki, Director of Public Works & Development Services
Reviewed by:	Vilko Domic, Finance Director
Approved as to form:	Noel Tapia, City Attorney
Respectfully submitted:	Edgar P. Cisneros, City Administrator

ATTACHMENTS:

1. Ordinance