



City of Commerce

Meeting Minutes

Tuesday, June 12, 2018 - 6:00 PM

REGULAR MEETING OF MEASURE AA ADVISORY COMMITTEE COMMUNITY SERVICES CONFERENCE ROOM

CALL TO ORDER

Chairperson Craig called meeting to order at 6:05 p.m. in the Community Services Conference Room.

ROLL CALL Present: 5 - Chair Craig
Vice Chair Rodriguez
Committee Member Stinett
Committee Member Basic
Committee Member Reno
Committee Member Cantu
Committee Member Grajeda

PUBLIC COMMENT

There were no individuals wishing to address the Measure AA Advisory Committee on any items within their jurisdiction.

SCHEDULED MATTERS

1. Approval of the Meeting Minutes of Tuesday, May 8, 2018, held at 6:00 p.m.

Committee Member Reno moved, seconded by Committee Member Grajeda, to approve meeting minutes of Tuesday, May 8, 2018. The motion carried by the following vote:

Ayes: 7- Chairperson Craig, Vice Chairperson Rodriguez, Committee Members Stinett, Basic, Reno, Cantu, and Grajeda

2. Financial Report and Update of Measure AA Recommended/Approved Projects.

Assistant Finance Director Brooks provided a brief overview of the financial update.

3. Approval of FY 2018-2019 Capital Improvement Projects (CIPs)

Deputy Director of Engineering Seung Yang provided an overview of the staff report. Discussion ensued.

Commissioner Peraza asked whether more information could be provided regarding Library Circulation Desk request of \$70,000. Further discussion took place regarding Measure AA funds and allocation for infrastructure projects. Committee members asked whether some of those funding requests could be charged to General fund instead.

Vice Chairperson Rodriguez moved, seconded by Committee Member Grajeda, to approve 2018-2019 CIP recommendations ADA and Sidewalk Program and Improvement (\$200,000), Atlantic Boulevard Safety, Beautification and Pavement Rehabilitation (\$2,200,000), Commerce Way and Sheila St. Connectivity Beautification Project (\$800,000), Ficus Tree Replacement Program (\$40,000), and Replacement of Cable equipment (\$360,000). Facility Condition Improvement, Veteran's Park Recreation Building, Rosewood Library Circulation Desk and Rosewood Park Replacement of Removable Wall System were deferred to a later date pending additional information provided to Committee Members. The motion carried by the following vote:

AYES: Committee Members Grajeda, Reno, Cantu, Basic, Stinett, Vice Chairperson Rodriguez and Chair Craig (7).

Committee Member Stinett moved, seconded by Committee Member Grajeda, to approve Mixmaster Traffic Study in the amount of \$200,000. The motion carried by the following vote:

AYES: Committee Members Grajeda, Reno, Cantu, Basic, Stinett, Vice Chairperson Rodriguez and Chair Craig (7).

Vice Chairperson Rodriguez moved, seconded by Committee Member Basic, to approve Citywide Beautification Initiative Program (\$200,000). The motion carried by the following vote:

AYES: Committee Members Grajeda, Reno, Cantu, Basic, Stinett, Vice Chairperson Rodriguez and Chair Craig (7).

Committee Member Reno moved, seconded by Committee Member Stinett, to approve Economic Development Projects in the amount of \$400,000, minus General Plan update. The motion carried by the following vote:

AYES: Committee Members Grajeda, Reno, Cantu, Basic, Stinett, Vice Chairperson Rodriguez and Chair Craig (7).

Further discussion took place regarding items that have not been approved. It was a consensus among the Committee Member to request more information regarding disapproved projects, and that General Plan should be funded through General fund. It was stated that staff needs to provide justification of how those projects qualify for Measure AA funding. Committee Members requested that following information: General Fund budget presentation, Green Zones Plan, and RFP and purchasing policy.

Discussion took place on how items get on the list of capital improvement items and how the rating is done.

Committee Member Rodriguez moved, seconded by Committee Member Grajeda, to allocate \$250,000 for reserve study analysis or similar undertaking on behalf of the City of all the facilities and all components of the facilities. The motion carried by the following vote:

AYES: Committee Members Grajeda, Reno, Cantu, Basic, Stinett, Vice Chairperson Rodriguez and Chair Craig (7).

- 4.** Approval of Additional Allocation of \$20,000 to Install LED lighting on the Rosewood Park Field (adjacent to City Hall) and Additional Safety Lighting at Bristow Park

Parks and Recreation Director Lipton provided an overview of the staff report. According to Director Lipton, \$15,000 were allocated for this project recently but based on the estimate received by staff additional \$20,000 are needed. Discussion ensued.

Vice Chairperson Rodriguez moved, seconded by Committee Member Stinett, to approve additional allocation of \$20,000 to install LED lightening on the Rosewood Park field (adjacent to City Hall) additional safety lightening at Bristow Park. The motion carried by the following vote:

- 5.** Follow-Up Confirming Next Meeting Date and Future Agenda Items Requests.

Next meeting of Measure AA Advisory Committee is scheduled for July 10, 2018

ADJOURNMENT

Meeting adjourned at 7:49 p.m.