



# City of Commerce

## Meeting Minutes

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Tuesday, February 27, 2018 - 6:00 PM

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### Special Measure AA Advisory Committee meeting

#### CALL TO ORDER

*Vice Chairperson Rodriguez called the meeting to order at 6:06 pm in the Community Services Conference Room*

#### ROLL CALL

**Present:** 5 - Commissioner Reno  
Commissioner Basic  
Commissioner Stinett  
Commissioner Grajeda  
Vice Chair Rodriguez

**Absent:** 1 - Chairperson Craig

#### PUBLIC COMMENT

*There were no individuals wishing to address the Committee Members on any items within their jurisdiction.*

#### SCHEDULED MATTERS

1. Approval of the Minutes of Tuesday, October 10, 2017, held at 6:00 p.m.

**Committee Member Grajeda moved, seconded by Committee Member Reno to approve the Minutes of Tuesday, October 10, 2017. The motion carried by the following**

**Ayes:** 5 - Commissioner Reno, Commissioner Basic, Commissioner Stinett, Commissioner Grajeda, and Vice Chair Rodriguez

**Absent:** 1 - Chairperson Craig

2. Mid-Year Budget Adjustments for Fiscal Year 2017-2018 for Measure AA Related Projects

*Finance Director Domik presented the Funding Status Report and responded to questions raised regarding projected amounts and expenses to date. Committee Member Grajeda expressed concern regarding completed projects that used Measure AA funds and inquired on the process of allocating monies from the General Fund to use for department projects. Discussion further ensued regarding the expenses incurred at the Senior Center as well as money spent and saved for street renovation projects throughout the City. Members all agreed staff should make a diligent effort to ensure funds are properly allocated and projects completed are maintained as this will allow General and Measure AA funds to be utilized properly.*

*Committee Member Grajeda moved, seconded by Committee Member Stinnett to approve the Mid-Year Budget Adjustments for Fiscal Year 2017-2018 for Measure AA Related Projects. The motion carried by the following vote:*

*Ayes: Committee Members Rodriguez, Grajeda, Stinnett, Basic, Reno*

*Opposed: Committee Member Cantu*

*Absent: Chairperson Craig Committee member Cantu opposed.*

3. Request for Additional Allocation of \$8,000 for the Provisor Building Structural Retrofit Project

*Public Works Director Babaki presented this item and advised this allocation will be added to the amount already approved by Council and will cover the cost for construction management for the Provisor Building.*

*Committee Member Reno moved, seconded by Committee Member Grajeda to approve the additional allocation of \$8,000 for the Provisor Building Structural Retrofit Project. The motion carried by the following vote:*

*Ayes: Committee Members Rodriguez, Grajeda, Stinnett, Basic, Reno, Cantu*

*Absent: Chairperson Craig*

**4. Selection of Measure AA Committee Members for a Subcommittee to Review and Refine the Wayfinding Documents Produced by Consultant**

*Public Works Director Babaki presented this item and invited the committee to nominate members to assist staff with reviewing, providing input and recommendations to the Wayfinding documents prepared by the Consultant.*

*It was the consensus of the Committee Members to nominate members Grajeda, Rodriguez and Craig to serve as members of the subcommittee.*

*Committee Member Stinnett moved, seconded by Committee member Reno. The motion carried by the following vote:*

*Ayes: Committee Members Rodriguez, Grajeda, Stinnett, Basic, Reno, Cantu*

*Absent: Chairperson Craig*

**5. Follow-Up Confirming Next Meeting Date and Future Agenda Items Requests**

*Next regularly scheduled meeting will take place on March 13, 2018.*

**ADJOURNMENT**

*Meeting adjourned at 6:50 p.m.*

***Written materials distributed to the Measure AA Advisory Committee are available for public inspection immediately following the posting of this agenda (at least 72 hours prior to a regular meetings) in the City Clerk's Office, at Commerce City Hall, 2535 Commerce Way, Commerce, California.***

***Meeting facilities are accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA) if you need special assistance to participate in this meeting, notify the Office of the City Clerk at (323) 722-4805 at least 24 hours prior to the meeting.***