



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Administrator

SUBJECT: Award of Contract to Mr. C's to Provide Police-Dispatched Towing Services and Towing Services for City Vehicles for Four (4) years and thereafter the Option of Two (2) one-year extensions, with a Performance Review at the end of every operating year at the City's discretion

MEETING DATE: May 1, 2018

RECOMMENDATION:

City Council will consider for adoption a Resolution awarding contract to Mr. C's to provide police-dispatched towing services and towing services for City vehicles for the period of four (4) years, and thereafter the option of two (2) one-year extension, with performance review at the end of every operating year at the City's discretion.

BACKGROUND:

To effectuate best practices, the City should periodically entertain and encourage Requests for Proposals ("RFP") to allow interested companies to participate and be considered to provide services to the City. The City issued an RFP on February 15th, 2018 with the deadline for submittal of proposals of March 16, 2018.

These issues are essential to effective and efficient towing services for the City:

- Have sufficient towing equipment and vehicles to perform as specified in the agreement;
- Tow services are to be located in close proximity for community members;
- Be available on a 24-hour, 7-day a week basis, including holidays;
- Storage yard should be secure and provide outside, as well as inside, locked storage space for vehicles; and
- Prompt and efficient response to police tow requests as specified in the agreement.

The City received five (5) proposals from the following companies: Helms & Hill Towing and Storage Services, Mr. C's Towing of South Gate, Inc, Citywide Towing, Inc, U.S. Tow, Inc, and Navarro's Towing,. An Advisory Committee consisting of the City Administrator, Administrative Services Director and City Clerk and City Attorney reviewed the proposals, rates and conducted a site visit of what the committee deemed the two most responsive

proposals. After that site visit and thorough review of all submitted proposals was conducted and staff recommends Mr. C's Towing of South Gate, Inc for the following reasons:

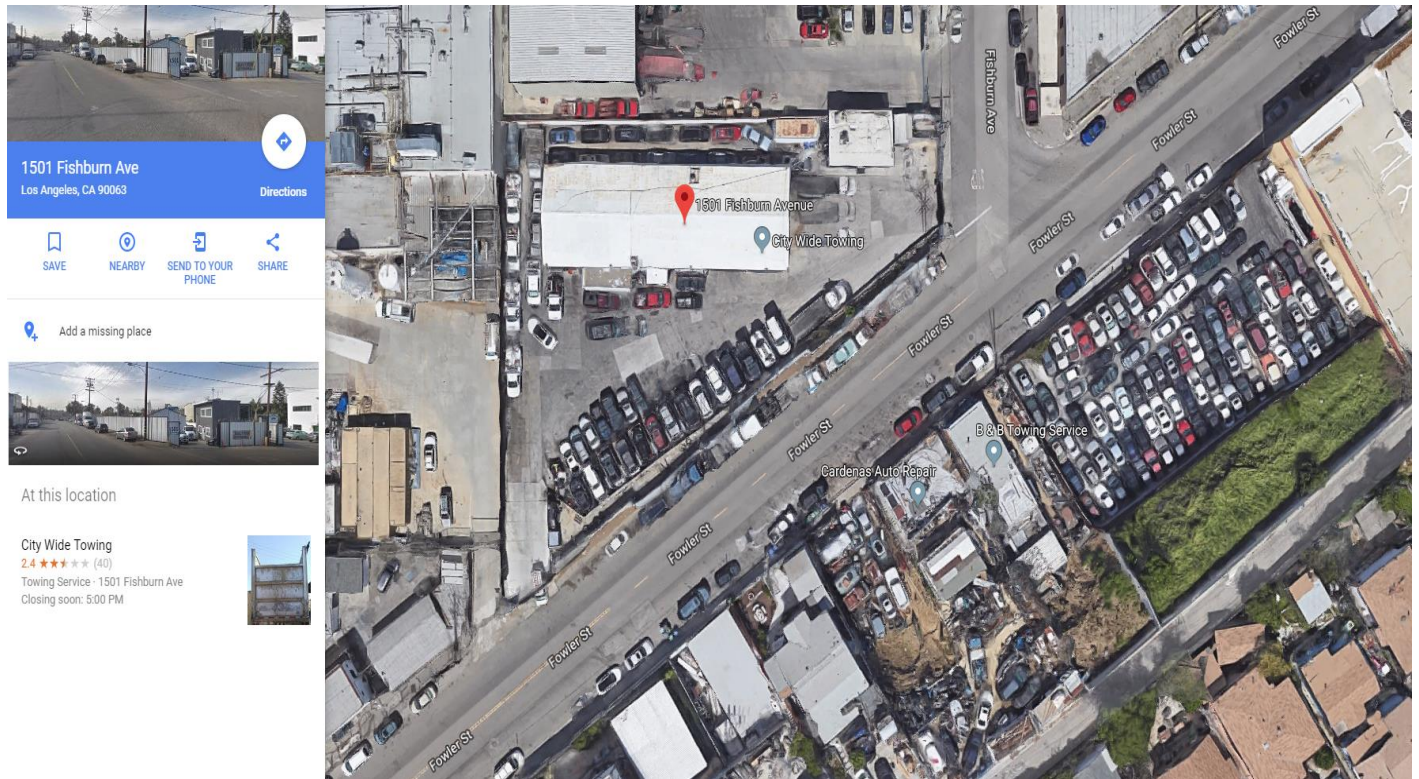
- Mr. C's location enables them to respond quickly to tow service requests from Public Safety, Law Enforcement, and the City. Mr. C's Towing two locations are in close proximity to the City's geographic area.
- Their tow and storage rates are within the industry standard and they are equipped to handle the basic towing requirements of the City and are responsive to any requests, questions or complaints. There are adequate secure storage and ability for the remote camera viewing by law enforcement.
- Mr. C's Towing has a successful service history of similar towing service contracts with a number of municipalities and number of cities in the Southeast Area of Los Angeles County, including contracts for towing services with the Los Angeles County Sheriff Department and California Highway Patrol.
- Mr. C's Towing has two locations within the City's general geographic area, the closes of which is 1.3 miles from Commerce City limits and 4 miles from City Hall compared with 6.7 miles for Citywide. (Citywide Towing's nearest facility is approximately 5 miles from Commerce City limits.)
- Apart from being closer for City residents who may have to retrieve their vehicles from their storage yard, Mr. C's offers 7 off-street parking spaces for customers, including 1 ADA space, Citywide does not appear to have off-street parking.
- Mr. C's Towing has 25 tow trucks, which generally appear to be newer than Citywide's 17 tow trucks.
- Mr. C's has a greater number of law enforcement contracts, with 14 total.
- Mr. C's offers remote camera viewing by law enforcement and appears to have superior secure storage capabilities.

Its also worth noting that the Sheriff's Department recently underwent an RFP for towing services managed by their agency and selected Mr. C's for the tows generated by the East Los Sheriff's Station along with Citywide and another entity. Approximately 90% of Commerce thus is now served by Mr. C's as a result of that contract so there would be good synergy with Commerce doing the same.

Google Maps Aerial View of Mr. C's Facility: (Primary facility servicing Commerce)



Google Maps Aerial View of Citywide Towing Facility:



FISCAL IMPACT:

This activity can be carried out without additional negative impact to the current operating budget. The City will receive the collection fees as revenue and reimburse a portion to the towing company. The reimbursement amount to the towing company is \$50.00 per quarter for preparing the quarterly reports.

Respectfully Submitted: Edgar P. Cisneros, City Administrator

Approved as to form: Norma Copado, Assistant City Attorney

Reviewed by: Vilko Domic, Finance Director

Recommended by: Lena Shumway, Director of Administrative Services and City Clerk

Attachment: 1) Resolution

2) Tentative Agreement for Towing Services