



CITY OF COMMERCE AGENDA REPORT

TO: HONORABLE CITY COUNCIL

Item No. _____

FROM: CITY ADMINISTRATOR

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, FIRST AMENDMENT AGREEMENT WITH URBAN GRAFFITI ENTERPRISES, INC. FOR BUS STOP AND SHELTER MAINTENANCE SERVICES

MEETING DATE: May 1, 2018

RECOMMENDATION:

The City Council will consider for adoption a Resolution Approving the First Amendment Agreement with Urban Graffiti Enterprises, Inc. for bus stop and shelter maintenance services.

BACKGROUND:

On April 21, 2015, the City Council approved a professional service agreement with Urban Graffiti, Inc., for maintenance services that include: all bus stop trash receptacles are emptied and re-lined once per week or more per City's request; the cleaning and pressure washing of all bus stop interior and exterior surfaces, including appurtenances such as benches, trash receptacles, bus stop signs, poles and map case enclosures. These surfaces are sprayed and wiped down ensuring that all dust, graffiti and grime are adequately removed.

The City of Commerce has over two hundred (200) bus shelters, bus stop signs, bus benches and trash receptacles placed throughout the City for awaiting transit passengers. The bus stop maintenance service agreement is needed to maintain a positive appearance at City authorized bus stops. Urban Graffiti, Inc. has demonstrated exceptional experience, innovation and creativity with processes such as: graffiti and service data logging (includes before and after pictures; and web-based graffiti reporting and tracking system which automatically routes service requests to assign crews.

Urban Graffiti, Inc. is familiar with the City's bus stop and shelter maintenance needs in regards to graffiti abatement and gained an understanding of graffiti trends, patterns and hot spot locations after working for the City the past three years.

City staff recommends the City Council approve the First Amendment to the Urban Graffiti, Inc. Agreement. The First Amendment will extend the Agreement for two years. The First Amendment also includes two one-year options to extend the Agreement that the City can exercise at its discretion. All other terms of the Agreement shall remain in full force and effect.

ALTERNATIVES:

1. Approve staff recommendation
2. Provide staff with further direction

FISCAL IMPACT:

This project shall be paid out of the State Funded Municipal Operator Service Improvement Program (MOSIP), Account #57-8331-55051.14097. As such, this project will not have an impact to the City's operating budget.

Pursuant to Council's directive on 4/3, staff did analyze the cost of outsourcing and it was determined that there would be a capital investment of \$71,176 needed to roll out the program and \$170,917 in annual costs, which the City isn't prepared to recommend at this time.

FUNDING BACKGROUND:

On November 6, 1990, the voters of the County of Los Angeles approved by majority Proposition C, an ordinance establishing a one-half percent sales tax for public transit purposes; and on April 26, 2001, the Metro Board approved the creation of an ongoing municipal operator service improvement program (MOSIP) fund to continually improve transit service countywide.

The City's annual allocation of MOSIP funds is \$83,458.

The annual costs for the bus stop and shelter maintenance contract agreement is as follows:

\$38,000	Bus Stop and Shelter Maintenance Contract
<u>\$ 3,800</u>	10% Contingency
\$41,800	Total

RELATIONSHIP TO STRATEGIC GOALS:

This agenda item relates to the 2016 strategic goal "improve and maintain infrastructure and beautify our community", as the proposed recommendation outlined in this report:

1) Helps maintain and beautify infrastructure; and 2) Provides protection for transit users from the elements.

Prepared by: Claude McFerguson, Director of Transportation

Reviewed by: Vilko Domic, Director of Finance

Approved as to form: Norma Copado, Assistant City Attorney

Respectfully submitted: Edgar P. Cisneros, City Administrator

Attachments: Agreement
Bus Stop Equipment List