



## CITY OF COMMERCE AGENDA REPORT

**TO:** Honorable City Council

**Item No. \_\_\_\_\_**

**FROM:** City Administrator

**SUBJECT:** A Resolution of the City Council of the City of Commerce, California, Approving the Sixth Amendment to the TransTrack Systems, Inc. Maintenance and Support Agreement

**MEETING DATE:** May 1, 2018

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### **RECOMMENDATION:**

Adopt the Resolution approving the Sixth Amendment to the TransTrack Systems, Inc. maintenance and support agreement.

### **BACKGROUND:**

On December 6, 2011, City Council approved the issuance of a Request for Proposal (RFP) for the purchase of transit data management software. The software is designed to assist the Transportation Department in submitting operating and financial data to the Department of Transportation's National Transit Database (NTD) program.

At the adjourned regular Council meeting held on April 3, 2012, City Council approved the purchase of a business intelligent software system from TransTrack Systems, Inc. TransTrack's transit performance manager software is used by many transit agencies to consolidate operating and financial data for NTD purposes; and also produces reports that allow transit staff the ability to more effectively manage the City's public transportation system.

### **ANALYSIS:**

The Sixth Amendment will extend the existing contract to June 2019 and allow TransTrack to continue providing the City maintenance and support services, as it relates to the transit business intelligent software system.

### **ALTERNATIVES:**

1. Approve staff recommendation
2. Reject staff recommendation
3. Provide staff with further direction

**FISCAL IMPACT:**

The annual maintenance and support renewal agreement with TransTrack cost \$21,733.

**PRICING:**

Item	Number	Cost
Annual License Fee, Maintenance & Support Costs	1	\$ 21,733
TOTAL		\$ 21,733

**PROJECT FUNDING:**

Proposition "C" MOSIP Local Return Funds		\$ 21,733
TOTAL		\$ 21,733

The proposed activity can be paid for out of the Proposition "C" MOSIP - Local Return Account (57-8331-62090.30010). Proposition "C" is funded with ½ cent sales tax revenues that the Los Angeles County voters approved in 1990; specifically designed to cover public transit capital and operating expenses.

Based on the Los Angeles County Metropolitan Transit Authority (Metro) transit fund allocation estimates, the City is scheduled to receive approximately \$83,458 in Proposition "C" MOSIP Funds for Fiscal Year 2018.

Proposition "C" MOSIP Funded Projects	
Bus Stop and Shelter Maintenance Contract	\$38,000
Remix Software Renewal	\$10,000
TransTrack Systems, Inc.	<u>\$21,733</u>
	\$69,733

Prop "C" MOSIP Remaining Fund Balance	\$13,725
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The remaining fund allocation will go towards labor cost for transit operations. As such, this project will not have an impact to the City's operating budget.

**RELATIONSHIP TO 2016 STRATEGIC GOALS:**

This agenda item relates to the 2016 strategic planning goal: "review and update services and activities to increase efficiency", as the proposed recommendation outlined in this report assists in mitigating the City's transportation operating cost.

Recommended by: Claude McFerguson, Director of Transportation  
Fiscal impact reviewed by: Vilko Domic, Director of Finance  
Approved as to form by: Norma Copado, City Attorney  
Respectfully submitted: Edgar P. Cisneros, City Administrator

Attachments: Sixth Amendment Renewal Agreement