



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Administrator

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE AUTHORIZING MIG PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES, SUBJECT TO AN EXISTING ON-CALL SERVICES AGREEMENT, TO CONDUCT THE APPROPRIATE ENVIRONMENTAL ANALYSIS PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FOR A PROPOSED PROJECT AT 6300 TELEGRAPH ROAD

MEETING DATE: APRIL 17, 2018

RECOMMENDATION:

Adopt a Resolution authorizing MIG (Moore, Iacofano, Goltsman) Planning and Environmental Management Services to conduct the necessary California Environmental Quality Act (CEQA) work for a proposed project 6300 Telegraph Road.

BACKGROUND/ANALYSIS:

On January 5, 2016, the City Council adopted a resolution establishing an eligibility list for various on-call professional services. These contracts are intended to provide flexibility and enhance the capacity of the City to deliver projects and programs. These professional service contracts reduce costs and expedite project schedules by reducing the time and effort to solicit multiple Requests for Proposals (RFPs) for various individual projects.

MIG is included on the on-call professional services eligibility list adopted by the City Council on January 5, 2016. Founded in 1982, MIG has focused on planning, designing and sustaining environments that support human development. Along with working on both short and long range projects, MIG's range of inter-disciplinary community support expertise includes extensive experience implementing the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA). This includes, but is not limited to the preparation of Environmental Impact Reports, Mitigated Negative Declarations and Environmental Assessments for individual, site-specific development projects as well as broader community planning and redevelopment programs. MIG's successful projects include environmental compliance programs for public and private agencies including cities, counties, redevelopment agencies, public utilities, real estate developers, medical centers, colleges and universities.

In reference to the project at the subject site, Public Works and Development Services staff is currently processing a request for a development that includes the construction of a new 82,687 square foot building that will be used for light warehousing while providing a total of 58 parking spaces. The proposal is subject to California Environmental Quality Act (CEQA) process which requires staff to look at potential project related impacts such as traffic, air quality, and aesthetics, among other things. Staff recommends that the City Council authorize MIG, Inc. to perform said work which will be utilized by staff as part of the decision-making process. The cost for completing the subject work will be \$40,450, plus a ten percent contingency, for a total of \$44,495. The cost associated with this work will include the preparation of a traffic study as well.

ALTERNATIVES:

1. Approve staff's recommendation
2. Reject staff's recommendation
3. Provide staff with further direction

FISCAL IMPACT:

The total authorization amount being requested is as follows:

Item	Amount
MIG Planning and Environmental Management Services	\$40,450.00
Contingency (10%)	\$4,045.00
Total Authorization =	\$44,495.00

The cost for the subject services will be covered by the project proponent. No cost associated with approval of this contract will be absorbed by the City.

RELATIONSHIP TO STRATEGIC GOALS:

The issue before the Council is consistent with the Environmental Compliance, Monitoring, and Reporting Action Item under the Infrastructure and Facilities section of the City's Strategic Plan. This Action Item calls for City oversight and management of environmental compliance for development projects, regulations, public engagement, and coordination with other agencies.

Prepared by: Jose D. Jimenez, City Planner

Reviewed by: Matt Marquez, Deputy Director of Development Services

Recommended by: Maryam Babaki, Director of Public Works and Development Services

Reviewed by: Vilko Domic, Director of Finance

Approved as to form: Noel Tapia, City Attorney

Respectfully submitted: Edgar P. Cisneros, City Administrator

ATTACHMENTS:

1. Resolution
2. Agreement –MIG