



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Administrator

SUBJECT: APPROVAL OF 2018 CIVIC ORGANIZATIONS

MEETING DATE: APRIL 17, 2018

RECOMMENDATION:

Approve additional Civic Organizations of the City of Commerce for the 2018 calendar year as recommended by the Parks & Recreation Commission on April 5, 2018.

ANALYSIS/BACKGROUND:

The City of Commerce grants civic organization status to organizations that meet the established criteria. Officially recognized civic organizations are entitled to privileges bestowed upon them by the City, to assist the organizations in achieving their goals and objectives and service to Commerce residents.

Each November, civic organizations apply for review by the Parks and Recreation Commission. Upon completion of the review process, the Commission's recommendation is forwarded to the City Council for final approval.

The criteria to become a civic organization is as follows:

- A. Civic organizations must be located in the City of Commerce.
- B. Each organization must submit the required paperwork, which includes, 1) a current registration form, 2) current bylaws, and 3) a complete roster of all members. In even numbered years (such as 2016), *renewing* organizations are only required to submit an updated Officer Listing Form. *New* organizations applying for civic organization status must submit all paperwork.
- C. Civic Organizations must demonstrate a minimum of 51% residents in membership and all officers must be residents.
- D. New organizations that are approved by the City Council will be placed on probationary status for a period of 12-months, during which

time they must provide quarterly reports to the Department of Parks and Recreation.

The benefits of being a recognized civic organization are as follows:

- A. Transportation- Civic and service organizations may use one bus per year, with a maximum mileage per trip of 220 miles.
- B. Printing – The city will assist in printing membership books, with exceptional costs charged to the organization.
- C. Use of Facilities- organizations may reserve meeting rooms, ball fields, and picnic areas, free of charge, on a first come, first served basis.

The following civic organizations have submitted their applications for renewal, are in good standing, and have been recommended for renewal by the Parks and Recreation Commission at its April 5, 2018 meeting.

Civic Organizations

- Guadalupe Society
- St. Marcellinus Altar Society
- St. Marcellinus Confraternity of Christian Doctrine (CCD)

FISCAL IMPACT:

This activity can be carried out without additional impact on the current operating budget.

Respectfully submitted: Edgar P. Cisneros
Recommended by: Robert Lipton