

RESOLUTION NO. 18-42

**A RESOLUTION DIRECTING THE CITY ADMINISTRATOR TO NEGOTIATE
PROFESSIONAL SERVICES AGREEMENTS FOR VARIOUS ON-CALL PROFESSIONAL
SERVICES – REAL ESTATE SERVICES WITH TWO FIRMS**

WHEREAS, on March 6, 2018, City Council authorized staff to issue a Request for Statement of Qualifications (RFQ) for Various On-call Professional Services due to a high volume of capital improvement program (CIP) projects; and

WHEREAS, on March 7, 2018, staff advertised the RFQ soliciting Statements of Qualifications (SOQs) for real estate services and received two (2) Statements of Qualifications (SOQs) on March 28, 2018; and

WHEREAS, staff ranked the SOQs based on consistent and objective criteria and completed the ranking process for the “Real Estate” services in March 2018; and

WHEREAS, staff recommends awarding on-call professional service agreements, with a contract term of three (3) years, to the following “most qualified” firms under for “Real Estate Services”.

- Kidder Mathews
- CBRE

WHEREAS, Upon approval from the City Council, the City Administrator will proceed with negotiations as it relates to the terms and conditions with the two firms and return for ratification at a future meeting.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Administrator is authorized to negotiate a Professional Services Agreement with Kidder Mathews for “Real Estate Services” is hereby approved. The Mayor is authorized to execute said directive for and on behalf of the City of Commerce.

Section 2. The City Administrator is authorized to negotiate a Professional Services Agreement with CBRE for “Real Estate Services” is hereby approved. The Mayor is authorized to execute said directive for and on behalf of the City of Commerce.

PASSED, APPROVED and ADOPTED, this 3rd day of April, 2018.

Oralia Rebollo, Mayor

ATTEST:

Lena Shumway, City Clerk