



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Administrator

SUBJECT: AUTHORIZE STAFF TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE RENOVATION OF VETERANS MEMORIAL PARK BUILDING

MEETING DATE: April 3, 2018

RECOMMENDATION

City Council to authorize staff to issue a Request for Proposals (RFP) for Architectural and Engineering Services for the renovation of Veterans Memorial Park Building.

BACKGROUND

Veterans Park Building is a 38,000 square foot multi-level building, located at 6364 Zindell Avenue in the City of Commerce. It is used to serve the entire City of Commerce as an indoor sports facility and meeting place. It was constructed in 1971 on a closed landfill. Since this building was constructed on a landfill, it has experienced a variety of settlement and utility breakage issues. The original building also housed a shooting range in the basement which was ultimately closed in 2010 and lead removal work was undertaken for all public areas of the building. The basement was sealed and in insuring health and safety of the residents, Council approved a contract in 2016 to fully remove the lead from the basement. In the course of the lead removal, it was discovered that some lead had travelled outside the basement. Although it did not pose any danger, as none was present in the public areas, Council, in abundance of caution, approved closure of the building in February 2017. Council also authorized complete abatement of the building, including lead and asbestos.

Subsequently, many options have been explored. At some point, due to the fact that the Veterans Park sits on a landfill, council also explored options outside the park area. In August 2017, staff presented options for Veterans Park and an indoor recreation facility. Council selected the option to renovate the existing building and to proceed with options to put the Gym back in use for the interim use while the concept development and engineering design for the ultimate building is under way.

ANALYSIS

This request for authorization is to issue an RFP to select an Architectural and Engineering consultant to develop concept plans for the ultimate Veterans Park Building and to prepare

plans and specifications for the selected option. The concept will evaluate the existing building for different uses, provide space planning, provide options for various façade improvements, assess the possible conversion of the basketball courts to usable space, and plan for stabilization of the parking lot and the utilities. Consultant will be required to work with the Council and the community in finalizing these concepts, and upon Council approval of a final concept, begin work for the final plans and specifications towards the final bid package. At this time staff is requesting Council to authorize the issuance an RFP to commence this effort.

FISCAL IMPACT

There are no fiscal impacts at this time. Once the final architectural design, engineering services fee, and other costs are finalized after the consultant selection, staff will request City Council's approval on the funding amount.

RELATIONSHIP TO STRATEGIC GOALS

This agenda item relates to the 2016 Strategic Plan - Goal #6: "Enhance Quality of Life Goal" and "Maintain and prioritize improvements to city facilities and infrastructure in accordance with adopted master planning documents including the Green Zone Action Plan to accomplish achievable annual and long term goals."

ALTERNATIVES:

1. Approve staff's recommendation
2. Reject staff's recommendation
3. Provide staff with further direction

Prepared by:	Maryam Babaki, Director, Public Works and Development Services
Approved by:	Maryam Babaki, Director, Public Works and Development Services
Reviewed by:	Vilko Domic, Finance Director
Approved as to form:	Noel Tapia, City Attorney
Respectfully submitted:	Edgar P. Cisneros, City Administrator

ATTACHMENTS:

1. RFP (Request for Proposal)