



City of Commerce

Meeting Minutes

Tuesday, October 10, 2017 - 6:30 PM

CALL TO ORDER

Chairperson Craig called the meeting to order at 6:40 pm in the Community Services Conference Room

ROLL CALL

Present: 6 - Commissioner Robles
Commissioner Reno
Commissioner Basic
Commissioner Grajeda
Vice Chair Rodriguez
Chairperson Craig

Absent: 1 - Commissioner Stinett

PUBLIC COMMENT

There were no individuals wishing to address the Committee Members on any items within their jurisdiction.

SCHEDULED MATTERS

1. Approval of the Minutes of Tuesday, September 26, 2017, held at 6:00 p.m.

Committee Member Reno moved, seconded by Committee Member Robles to approve the Minutes of Tuesday, October 10, 2017. The motion carried by the following vote:

Ayes: 6 - Commissioner Robles, Commissioner Reno, Commissioner Basic, Commissioner Grajeda, Vice Chair Rodriguez, and Chairperson Craig

Absent: 1 - Commissioner Stinett

2. Review and discussion of Measure AA Advisory Committee Scope of Duties (per Committee Members request)

Chairperson Craig began the meeting by reviewing Resolution 13-41. Discussion ensued regarding meeting regularity, and prioritizing ranking list.

Special Counsel Norma Copado presented the item and highlighted board members' options with regards to meetings with City Council as referenced in Resolution Number 13-41. Brief discussion ensued.

Committee Member Robles inquired on the amount of fund allocation and project reserves, to which Counsel Copado responded there are no timelines and stated proposed time allocations, may be proposed. In response to Committee Member Robles' inquiry on the amount, if any, of funds in reserves that have not been allocated to any projects, Assistant Director Brooks stated he would review and advise.

Councilmembers thanked the Measure AA members and expressed it is Councils desire to establish better communication with board members. They reminded the committee they appreciate the assistance and expertise the body provides and advised they look forward to working together as the City moves forward. They urged both bodies to fully understand the details and interpretations of Resolution Number 13-41 and Ordinance Number 649.

Extensive discussion took place regarding concerns that the established process was not followed correctly and of concerns for possible litigations. Special Legal Counsel Copado clarified that all procedures were followed and reminded the members that City Council has the authority to uphold or deny any recommendation brought forth by advisory committees. Further discussion ensued regarding reasons for meeting cancellations and process.

3. Approval of Fiscal Year FY 2017- 2018 Capital Improvement Projects (CIP) and Public Safety & Community Services Enhancements

Committee Member Robles requested clarification on the impact the Hyundai dealerships' move will have on the City, to which Assistant Director Brooks responded there is no significant impact.

In response to Committee Member Robles' inquiry, Public Works and Development Director Babaki explained that the department's Management Analyst was tasked with searching for funding sources, the findings have allowed a process to be established.

Committee Member Reno moved, seconded by Vice Chairperson Rodriguez to approve the capital improvement project 2017-18 (items #22-27 as listed on the 2017-2018 CIP Recommendations List) while setting aside the Community Services Request of \$176,000 for a total amount of \$267,370. The motion carried by the following vote:

Ayes: Committee Members Grajeda, Basic, Robles, Reno, Vice Chairperson Rodriguez and Chairperson Craig

Absent: Committee Members Stinett

Committee Member Grajeda moved, seconded by Committee Member Robles to approve \$176,000 requested by Community Services. The motion carried by the following vote:

Ayes: Committee Members Grajeda, Basic, Robles, Reno, Vice Chairperson Rodriguez and Chairperson Craig

Absent: Committee Members Stinett

Committee Member Grajeda moved, seconded by Committee Member Rodriguez to approve the expenditures of \$7,452,500 (items #1-21 as listed on the 2017-2018 CIP Recommendations List). The motion carried by the following vote:

Ayes: Committee Members Grajeda, Basic, Robles, Reno, Vice Chairperson Rodriguez and Chairperson Craig

Absent: Committee Members Stinett

Vice Chairperson Rodriguez moved, seconded by Committee Member Grajeda to allocate \$250,000 for the Beautification Initiative Program (item #28 as listed on the 2017-2018 CIP Recommendations List). The motion carried by the following vote:

Ayes: Committee Members Grajeda, Basic, Robles, Reno, Vice Chairperson Rodriguez and Chairperson Craig

Absent: Committee Members Stinett

Committee Member Robles moved, seconded by Committee Member Reno to approve the amount of \$825,000 for the Economic Development Plan (items #29-33 as listed on the 2017-2018 CIP Recommendations List). The motion carried by the following vote:

Ayes: Committee Members Grajeda, Basic, Robles, Reno, Vice Chairperson Rodriguez and Chairperson Craig

Absent: Committee Members Stinett

Brief discussion ensued regarding the type of assistance needed to aid in the projects discussed. Board member Grajeda recommended staff consult with Council to obtain full time staff to assist with projects.

Follow-Up Confirming Next Meeting Date and Future Agenda Items Requests.

Next regular scheduled meeting will take place on November 4, 2017.

ADJOURNMENT

Meeting adjourned at 6:00 p.m.

Written materials distributed to the Committee are available for public inspection immediately following the posting of this agenda (at least 72 hours prior to a regular Committee meetings) in the City Clerk's Office, at Commerce City Hall, 2535 Commerce Way, Commerce, California.

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