


Fee Proposal: City of Commerce Bicycle and Pedestrian Plan

Dated: September 19, 2017

 KOA CORPORATION PLANNING & ENGINEERING 1100 Corporate Center Drive, Suite 201 Monterey Park, CA 91754 Hourly Rates (Fully Burdened):	KOA CORPORATION											MIG	TEAM TOTAL	PERCENTAGE
	PRINCIPAL-IN-CHARGE / QA-QC MANAGER	PROJECT MANAGER / SENIOR ENGINEER	SENIOR ENGINEER	SENIOR PLANNER / ASSISTANT PM	OUTREACH SPECIALIST	ASSOCIATE PLANNER	ASSOCIATE ENGINEER	ASSISTANT PLANNER	ASSISTANT ENGINEER	OTHER DIRECT COSTS (TRAVEL)	KOA TOTAL	URBAN DESIGN AND SUPPORT		
	\$210	\$210	\$165	\$155	\$160	\$120	\$120	\$100	\$100					
TASK 1: PROJECT MANAGEMENT AND ADMINISTRATION														
Project Kickoff Meeting		4	4	4						\$50	\$2,170	\$1,035	\$3,205	1.4%
Project Management and Coordination	8	30		80				20		\$500	\$22,880		\$22,880	10.1%
SUBTOTAL	8	34	4	84	0	0	0	20	0	\$550	\$25,050	\$1,035	\$26,085	11.5%
TASK 2: COLLECT AND REVIEW EXISTING DOCUMENTS AND DATA														
Document Review			12	12		12		75	24		\$15,180		\$15,180	6.7%
Data Gathering and Review				12				75		\$30	\$9,390		\$9,390	4.1%
SUBTOTAL	0	0	12	24	0	12	0	150	24	\$30	\$24,570	\$0	\$24,570	10.8%
TASK 3: EXISTING CONDITIONS AND ENVIRONMENTAL/ROADWAY SURVEY														
Draft List of Corridors to Survey	2			8		20		40			\$8,060		\$8,060	3.5%
Identify Hazards/Limitations and Potential Solutions			64						40	\$50	\$14,610		\$14,610	6.4%
Summarize Findings			8	8				12	12		\$4,960		\$4,960	2.2%
SUBTOTAL	2	0	72	16	0	20	0	52	52	\$50	\$27,630	\$0	\$27,630	12.2%
TASK 4: STAKEHOLDER ENGAGEMENT AND OUTREACH														
Interagency Coordination		8			24					\$50	\$5,570		\$5,570	2.5%
Establish Advisory Committee		8			24			12			\$6,720		\$6,720	3.0%
Advisory Committee Meetings (9)		12	4	12	30		4	12		\$100	\$11,620		\$11,620	5.1%
Public Scoping Meetings (2)		8	4	8	24		4	8		\$30	\$8,730		\$8,730	3.8%
Proposed Plan Meetings (2)		8	4	8	24		4	8		\$30	\$8,730		\$8,730	3.8%
SUBTOTAL	0	44	12	28	126	0	12	40	0	\$210	\$41,370	\$0	\$41,370	18.2%
TASK 5: LANDSCAPE AND URBAN DESIGN RECOMMENDATIONS														
Assess Roadway Conditions		2	8	8				8	16	\$30	\$5,410		\$5,410	2.4%
Develop Planing Palette											\$0	\$1,765	\$1,765	0.8%
Prepare Graphical and Visualization Support											\$0	\$22,565	\$22,565	9.9%
SUBTOTAL	0	2	8	8	0	0	0	8	16	\$30	\$5,410	\$24,330	\$29,740	13.1%
TASK 6: IDENTIFICATION OF BICYCLING STREETS AND ROUTES														
Identify Activity Generators		4			8	8		16	8		\$5,480		\$5,480	2.4%
Network Type Recommendations	2	8	24	8	8			8	16		\$10,980		\$10,980	4.8%
SUBTOTAL	2	12	24	8	16	8	0	24	24	\$0	\$16,460	\$0	\$16,460	7.2%
TASK 7: DEVELOP BICYCLE AND PEDESTRIAN TRANSPORTATION NETWORK														
Develop Goals and Objectives	2	4	4	4	4						\$3,180		\$3,180	1.4%
Review City Standards and Codes			4						8	\$30	\$1,490		\$1,490	0.7%
Network Prioritization and Selection		4	12	8	12					\$50	\$6,030		\$6,030	2.7%
Cost Estimates	2		12						32		\$5,600		\$5,600	2.5%
Develop Funding and Implementation Strategy		8	4	8	8					\$30	\$4,890		\$4,890	2.2%
SUBTOTAL	4	16	36	20	24	0	0	0	40	\$110	\$21,190	\$0	\$21,190	9.3%
TASK 8: PRESENTATION TO TRAFFIC ADVISORY COMMISSION AND CITY COUNCIL														
Present to Traffic Commission		4		4						\$50	\$1,510		\$1,510	0.7%
Present to City Council		4		4						\$50	\$1,510		\$1,510	0.7%
SUBTOTAL	0	8	0	8	0	0	0	0	0	\$100	\$3,020	\$0	\$3,020	1.3%
TASK 9: PREPARE MASTER PLAN														
Draft Master Plan	4	8		24	8	16		24			\$11,840		\$11,840	5.2%
Incorporate Comments and Finalize Plan		8		16	8	8		16		\$30	\$8,030		\$8,030	3.5%
SUBTOTAL	4	16	0	40	16	24	0	40	0	\$30	\$19,870	\$0	\$19,870	8.7%
TASK 10: SAFE ROUTES TO SCHOOL PLANS COMPONENT														
Document / Data Review				4				8			\$1,420		\$1,420	0.6%
Collision Analysis				4				16		\$30	\$2,250		\$2,250	1.0%
Walk Audits and Summary for 2 Schools		4		8	8			8		\$50	\$4,210		\$4,210	1.9%
Identify Countermeasures, Prioritization, and Costs	2	2	4	4	4			8	8		\$4,360		\$4,360	1.9%
Finalize School SRTS Recommendations	2	4	2	8		4		16		\$30	\$4,940		\$4,940	2.2%
SUBTOTAL	4	10	6	28	12	4	0	56	8	\$110	\$17,180	\$0	\$17,180	7.6%
TOTAL SERVICES	24	142	174	264	194	68	12	390	164	\$1,220	\$201,750	\$25,365	\$227,115	100.0%
Percentage	2.2%	13.1%	12.6%	18.0%	13.7%	3.6%	0.6%	17.2%	7.2%	0.5%	88.8%	11.2%	100.0%	