



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Administrator

SUBJECT: APPROVAL OF A FACILITY USE AGREEMENT WITH THE CITY OF MONTEBELLO, FOR THE USE OF THE CITY'S BUS WASHING SYSTEM

MEETING DATE: FEBRUARY 6, 2018

RECOMMENDATION:

Approve a Facility Use Agreement between the City of Commerce and the City of Montebello allowing Montebello Bus Lines ("MBL") to use the City of Commerce bus wash facility.

BACKGROUND:

Currently, MBL's bus wash facility, located at 400 South Taylor Avenue, is being retrofitted and renovated to accommodate their new buses. It is estimated that the construction project will take approximately three (3) months to complete. In the interim, in order to maintain the MBL bus fleet in acceptable conditions for their patrons, Montebello reached out to the City's Transportation Department for the potential use of our bus wash facility while construction proceeds at their facility.

ANALYSIS:

MBL provided Commerce assistance when the City's CNG station was under construction at no cost. Allowing Montebello the use of the bus washing system can be done, without having an impact to transit operations. The attached agreement is required in order for Montebello's insurance carrier to issue the City a certificate of insurance adding Commerce as an additional insured. Under the agreement, MBL will be able to use the Commerce bus wash facility; at no cost, during certain hours identified by the City's Transportation Department, until Montebello's construction project is complete. It is also worth noting that the MBL system travels through Commerce and is used by Commerce residents and employees to commute.

ALTERNATIVES:

1. Approve staff recommendation
2. Reject staff recommendation
3. Provide staff with further direction

FISCAL IMPACT:

There is no impact to the City's General Fund or cost to the City of Montebello.

RELATIONSHIP TO 2016 STRATEGIC GOALS:

This agenda item relates to the 2016 strategic planning goal: "foster an environment that continuously seeks to improve service and organizational responsiveness to internal and external customers," as this agreement helps foster a positive mutual aid and business relationship with our neighboring City.

Recommended by: Claude McFerguson, Director of Transportation

Fiscal impact reviewed by: Vilko Domic, Director of Finance

Approved as to form: Rick Olivarez, Special Legal Counsel

Respectfully submitted: Edgar P. Cisneros, City Administrator