



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Administrator

**SUBJECT: ORDINANCE – REGULAR CITY COUNCIL MEETING SCHEDULE
CHANGE –SECOND READING**

MEETING DATE: February 6, 2018

RECOMMENDATION:

City Staff recommends that the City Council of the City of Commerce adopt the ordinance amending Commerce Municipal Code Title 2, Chapter 2.08.040 (Meetings) changing the time that regular City Council meetings will be held on the first and third Tuesday of each month from 6:30 p.m. to 6 p.m.

ANALYSIS:

Each legislative body, except for advisory bodies and standing committees, shall provide for the time and place for regular meetings by ordinance, resolution, or by-laws. (Cal. Gov't Code § 54954(a)). If a body calls a meeting at a time or place other than the time or place specified for regular meetings, it is either a special or emergency meeting. Currently, the City provides by ordinance that regular meetings of the City Council shall be held on the first and third Thursdays of each month at 6:30 pm.

The proposed ordinance amends this code section and provides that regular meetings of the City Council will be held on the first and third Tuesday of each month at 6 pm. Additionally, the proposed amendment to the ordinance shall establish that closed sessions may start before 6 pm, provided the time is set forth on the agenda, and the closed sessions shall be considered part of the regular meeting. The Council may also hold closed sessions following the open session meeting if it so chooses.

First reading of the ordinance took place January 16, 2018.

FISCAL IMPACT:

None.

RELATIONSHIP TO 2016 STRATEGIC GOALS:

This agenda report relates to the strategic goal “Community Quality of Life. “

Respectfully submitted by: Edgar P. Cisneros, City Administrator

Recommended by: Lena Shumway, Administrative Services Director & City Clerk

Reviewed by: Noel Tapia, City Attorney