



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

FROM: City Administrator

SUBJECT: Bandini Library Improvements

MEETING DATE: January 9, 2018

Item No. _____

RECOMMENDATION:

Authorize Eppink and Interra Furnishing to design and install a circulation desk, cabinets, and shelving at Bandini Library.

BACKGROUND:

Funds for Bandini Library improvements were approved by the Measure AA committee for fiscal year 2017-18. Last year, Veterans and Bristow libraries received much needed improvements, including a new circulation desk, and shelving. Eppink and Interra Furnishing were the companies that provided the services for Veterans and Bristow libraries.

The State of California, Department of General Services has established the California Multiple Awards Schedule (CMAS) program contract that allows local agencies to procure library furniture directly from pre-approved vendors. Interra Furnishing is a CMAS approved company. The prices obtained with these companies are reasonable and comparable in price, quality, and design to existing furniture (like for like). For the sake of continuity or consistency with Veterans and Bristow libraries, staff is requesting that the same vendors used at these libraries, be used for Bandini Library improvements.

ALTERNATIVES:

1. Approve staff recommendation
2. Disapprove staff recommendation
3. Provide further direction to staff

FISCAL IMPACT:

Funds for this project were approved by the Measure AA committee for fiscal year 2017-18.

RELATIONSHIP TO 2012 STRATEGIC GOALS:

The issue before the Council is applicable to the following strategic goal of the Council: "Protect and Enhance Quality of Life in the City of Commerce."

Recommended and prepared by: Beatriz Sarmiento, Director of Library Services
Reviewed by: Vilko Domic, Finance Director
Approved as to form: Noel Tapia, City Attorney
Respectfully submitted: Edgar Cisneros, City Administrator

Attachments: Single/Sole Source Justification Forms