



## CITY OF COMMERCE AGENDA REPORT

**TO:** Honorable City Council

**FROM:** Interim City Administrator

**SUBJECT:** Approve Plans and Specifications for the Provisor Building Structural Repair Work and Advertise for Bids

**MEETING DATE:** November 7, 2017

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### **RECOMMENDATION:**

Staff recommends that the City Council approve the project plans and specifications for the Provisor Building Structural Repair Work and authorize Staff to advertise for bids.

### **BACKGROUND:**

Based on a Department of Finance request to examine the stability of columns in the Provisor Building, Public Works and Development Services procured the services of *Engineering Solutions Services, Inc. (ESS)* to perform a structural assessment of the Central Receiving ("Provisor") Building, located at 5625 Jillson Street in November 2014. The assessment revealed vertical cracking in some of the vertical support posts for the building and recommended repair of the posts.

### **ANALYSIS:**

As a result of the assessment, Public Works Engineering staff proceeded with procuring the services of ESS to develop plans and specifications for the structural column repair of the Provisor Building. During its regularly scheduled meeting on April 19, 2016, the City Council approved and adopted a resolution awarding an agreement with *ESS* to provide professional engineering and structural design services, in an amount not to exceed \$9,220, for the structural repair of the Provisor Building columns. The services included the production of the design plans and specifications for the repair. The County of Los Angeles Building and Safety Services Division approved the structural plans developed by *ESS* on November 2016.

The structural engineering design plans and specifications have been completed with the engineer's estimate totaling \$110,000 that includes the 10% construction contingency. This project was initially approved in the Capital Improvement Project (CIP) list during fiscal year 2016-17. The funds for this project have been carried over to this fiscal year 2017-18.

**ALTERNATIVES:**

1. Approve staff recommendation
2. Disapprove staff recommendation
3. Provide further direction to staff

**FISCAL IMPACT:**

During fiscal year 16-17 \$17,000 was approved for this project. The City will most likely need to authorize additional funds to cover the construction cost and construction management services for this project.

The fiscal impact will be addressed during the contract award, since the exact amount of the project will be determined then.

**RELATIONSHIP TO STRATEGIC GOALS:**

This item is related to a specific 2016 Strategic Goal to “develop and implement a sustainable CIP Program to ensure the quality of existing infrastructure and support future plans for the City and develop and invest in infrastructure and beautification projects that support economic growth.”

**ATTACHMENTS:**

1. Structural analysis performed by ESS
2. Photos of existing structural columns
3. Approved structural design repair plans
4. Specifications for the structural repair
5. Structural calculations for the column repair

Respectfully submitted: Maryam Babaki, Public Works & Development Services Director

Prepared by: Seung Yang, Deputy Director of Engineering Services

Fiscal Impact reviewed by: Josh Brooks, Assistant Director of Finance

Approved as to form by: Noel Tapia, City Attorney