



# City of Commerce

## Meeting Minutes

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Tuesday, September 26, 2017 - 6:00 PM

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### REGULAR MEETING OF MEASURE AA ADVISORY COMMITTEE COMMUNITY SERVICES CONFERENCE ROOM

#### CALL TO ORDER

*Chairperson Craig called meeting to order at 6:01 p.m. in the Community Services Conference Room*

#### ROLL CALL

*Committee Member Basic Arrived at 6:13p.m.*

**Present:** 7 - Commissioner Robles  
Commissioner Reno  
Commissioner Basic  
Commissioner Stinett  
Commissioner Grajeda  
Vice Chair Rodriguez  
Chairperson Craig

#### PUBLIC COMMENT

*There were no individuals wishing to address the Committee Members on any items within their jurisdiction.*

#### SCHEDULED MATTERS

1. Approval of the Meeting Minutes of Tuesday, April 11, 2017, held at 6:00 p.m.

*Discussion took place regarding the quorum necessary for the approval of minutes.*

**Committee Member Reno moved, seconded by Committee Member Stinett, to approve the Minutes of Tuesday, April 11, 2017. The motion carried by the following vote:**

**Ayes:** 5 - Commissioner Robles, Commissioner Reno, Commissioner Grajeda, Vice Chair Rodriguez, and Chairperson Craig

**Absent:** 1 - Commissioner Basic

**Abstain:** 1 - Commissioner Stinett

2. Financial Report and Update of Measure AA Recommended/Approved Projects

*Assistant Finance Director Brooks provided an overview of the Finance report (the*

*Financial Measure AA Status Matrix.) Discussion ensued.*

**3. Approval of Fiscal Year FY 2017- 2018 Capital Improvement Projects (CIP) and Public Safety & Community Services Enhancements**

*Public Works and Development Services Director Babaki provided an overview of the Capital Improvement project requests for Fiscal Year 2017-2018. Discussion took place regarding pavement management plan. In 2016-2017 Measure AA Advisory Committee and the City Council approved four million dollars for pavement management projects, although for the 2017-2018 Fiscal Year staff is recommending 2.5 million dollars.*

*Discussion took place regarding economic development projects submitted under that category. Committee Member Stinett recommended that moving forward those costs are not allocated under the economic development as those requested costs fall more under General Fund projects.*

*Extensive discussion took place regarding the Measure AA Advisory Committee role. It was a consensus among the Committee Members that committee provides recommendations to the City Council regarding capital improvement project, however, committee should be reviewing staff recommendations first, and then bringing to the City Council for approval. Vice Chairperson Rodriguez added that committee members were able to bring their recommendation on certain projects in the past, and not just approve CIP list provided. Vice Chairperson Rodriguez stated that she would like to bring back discussion regarding Wifi equipped street lights, which would be a great benefit for the community. It was a consensus among the committee members to contract their respective appointing Councilmembers and discuss Measure AA Advisory Committee role.*

*Committee Member Stinett moved, seconded by Committee Member Grajeda, for committee members speak to their respective Councilmembers as it relates to Measure AA Advisory Committee role and scope of work. The motion carried by the following vote:*

*AYES: Committee Members Grajeda, Stinett, Basic, Robles, Reno, Vice Chairperson Rodriguez and Chairperson Craig.*

*Special Legal Counsel Copado stated that she would review Resolutions and Ordinance as it relates to Measure AA Advisory Committee and present a report to the Committee at the next Committee meeting.*

*Discussion took place regarding Honda dealership lot and whether the City would lose any revenue if the dealership moves its operations to Downey. Chairperson Craig stated that the City should be looking into beautification of the area and focusing on expanding I-5 ramp and providing additional parking for Steven's Steakhouse.*

*Committee Member Stinett asked that staff provides a clear break-down of funding for each recommended project including grant funding, general fund funding or Measure AA funding. In addition, it was a consensus among the Committee Members that summary of grant funds is provided to the Committee.*

*Assistant Finance Director Brooks and Public Safety Manager Tilly provided an overview of the Transportation request for VAN and Public Safety Division enhancement requests. Discussion ensued.*

*Further discussion took place about pavement rehabilitation program and what level the City needs to maintain the streets. In order to maintain streets at a Level C, the City has to spend 4.6 million a year on pavements projects. Director Babaki stated that some proposed projects on CIP list include the pavement component to it, e.g. Garfield Avenue project.*

*Committee Member Stinett moved, seconded by Committee Member Grajeda, to take no position on any of these recommendations or Council approved recommendations. Following discussion, Committee Member Stinett amended the motion to postpone approval of Capital Improvement Projects and other recommended enhancements for Fiscal year 2017-2018. Committee Member Reno seconded the motion. The motion carried by the following vote:*

*AYES: Committee Members Grajeda, Stinett, Basic, Robles, Reno, Vice Chairperson Rodriguez and Chairperson Craig.*

#### **4. Follow-Up Confirming Next Meeting Date and Future Agenda Items Requests.**

*Next regular scheduled meeting will take place on October 10, 2017.*

#### **ADJOURNMENT**

*Meeting adjourned at 8:13 p.m.*