



## CITY OF COMMERCE AGENDA REPORT

**TO:** Honorable City Council

**Item No.** \_\_\_\_\_

**FROM:** City Administrator

**SUBJECT:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, APPROVING AN AGREEMENT WITH RNL DESIGN FOR ARCHITECTURE AND ENGINEERING SERVICES FOR A CONCEPTUAL DESIGN AND FEASIBILITY STUDY FOR THE TRANSPORTATION DEPARTMENT'S DISPATCH OFFICE IMPROVEMENT PROJECT

**MEETING DATE:** September 19, 2017

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### **RECOMMENDATION:**

It is recommended that the City Council approve Agreement with RNL Design for professional architecture and engineering services for a conceptual design and feasibility study for Transportation department's dispatch office improvement project.

### **RELATIONSHIP TO STRATEGIC GOALS:**

This agenda item relates to the 2016 Strategic Plan - Goal #6: "Enhance Quality of Life Goal"; as this project increases office space for transit operations; which improves operational efficiency and helps maximize staff time and resources.

### **BACKGROUND:**

The City of Commerce has a \$444,000 grant from the Federal Transit Administration (FTA), for the expansion and renovation of the dispatch and office areas within the transportation facility. This project has also been approved by Metro and included as part of the Federal Transportation Improvement Plan (Project ID # LA061295).

### **ANALYSIS:**

The scope of work includes the following deliverables:

- Prepare conceptual floor plan with conceptual furniture layout, roof plan, and ceiling plan;
- Prepare a narrative describing the structural, mechanical, electrical, plumbing, fire alarm, and fire protection systems for the new spaces;
- Prepare conceptual site plan and narrative of utilities and drainage systems;
- Narrative describing the code restrictions, limitations, and requirements for the proposed improvements; and

- The contents of the above information shall be included in a Request for Proposal (RFP) to obtain design and build services for the proposed facility modifications.

The City received three professional architecture and engineering services quotes for the transportation department's dispatch office improvement project.

The three quotes are as follows:

<b>Company:</b>	<b>Price Quote:</b>	
Urban Architecture Lab	\$15,500	The following items <b>are not included</b> as of Urban Architecture Lab's quote: Civil, Structural, Mechanical and Plumbing Engineering expenses, Fire Sprinkler and Fire Alarm design and a set of 3D Architectural Renderings.
RNL Design	\$25,000	The following items <b>are included</b> as of RNL's quote: Civil, Structural, Mechanical and Plumbing Engineering expenses, Fire Sprinkler and Fire Alarm design and a set of 3D Architectural Renderings.
Barrio Planners	\$31,912	The following items <b>are included</b> as of Barrio Planners quote: Civil, Structural, Mechanical and Plumbing Engineering expenses, Fire Sprinkler and Fire Alarm design and a set of 3D Architectural Renderings.

RNL Design submitted the most responsible and qualified quote. RNL is a global design firm that integrates design thinkers in architecture, landscape, urban and interior design spanning scales, geographies, and disciplines to find elegant solutions to diverse and complex challenges.

RNL Design is the architecture firm on record, who was hired by the City in 1993 to design the existing transportation maintenance facility located at 5555 Jillson Street, Commerce, CA, 90040.

Some of RNL's references and similar type projects are noted below:

- Antelope Valley Transit Authority Operations and Maintenance Facility
- Harrisonburg Administration and Dispatch Facility
- LA Metro Division 13 Operations and Maintenance Facility;
- LA Metro Division 14 Expo Light Rail Operations and Maintenance Facility;
- LAPD Valley Bureau Headquarters and Traffic Division;
- Madison-Nakoosa Trail Public Works Operations and Maintenance Facility; and
- Metrolink Train Controls Operation Support Facility;

## **FISCAL IMPACT**

This project shall be funded using Federal Transit Administration (FTA) Grant Funds for the expansion and renovation of the dispatch and office areas within the transportation facility.

### Pricing

Professional Architecture and Engineering Services	\$25,000
Contingency (10%)	<u>\$ 2,500</u>
	\$27,500

### Funding

Federal Transit Administration (FTA) Grant Funds	\$27,500
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Combined with all other reasonably known, planned and approved expenditures, the proposed project can be absorbed without having an impact to the City's Fiscal Year 2018 operating budget.

**ALTERNATIVES:**

1. Approve staff's recommendation
2. Reject staff's recommendation
3. Provide staff with further direction

Approved by: Claude McFerguson, Director of Transportation

Reviewed by: Vilko Domic, Finance Director

Approved as to form: Noel Tapia, Special Legal Counsel

Respectfully submitted: Matthew C. Rodriguez, Interim City Administrator

**ATTACHMENTS:**

1. Agreement
2. Resolution