



## **CITY OF COMMERCE AGENDA REPORT**

**TO:** Honorable City Council **Item No.** \_\_\_\_\_

**FROM:** Interim City Administrator

**SUBJECT:** RESOLUTION AUTHORIZING MIG PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES, PURSUANT TO AN EXISTING ON-CALL SERVICES AGREEMENT, TO CONDUCT THE APPROPRIATE ENVIRONMENTAL ANALYSIS PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FOR A PROPOSED PROJECT AT 5401 TELEGRAPH ROAD AND 2035 CAMFIELD AVENUE

**MEETING DATE:** August 15, 2017

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### **RECOMMENDATION:**

Adopt a resolution authorizing MIG Planning and Environmental Management Services (MIG), to conduct the environmental analysis required by the California Environmental Quality Act (CEQA) for a proposed project at 5401 Telegraph Road and 2035 Camfield Avenue, in the amount of \$27,940 (which includes a ten percent contingency) pursuant to their existing on-call services agreement. MIG will prepare the Initial Study for the project, while Gibson Engineering will conduct the traffic study component of the project.

### **BACKGROUND:**

Since it was founded in 1982, MIG has focused on planning, designing, and sustaining environments that support human development. Along with working on both short and long range projects, MIG's range of inter-disciplinary community support expertise includes extensive experience implementing the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA). This includes, but is not limited to the preparation of Environmental Impact Reports, Mitigated Negative Declarations, and Environmental Assessments for individual, site-specific development projects as well as broader community planning and redevelopment programs. MIG's successful projects include environmental compliance programs for public and private agencies including cities, counties, redevelopment agencies, public utilities, real estate developers, medical centers, colleges, and universities.

In reference to the project at the subject site, Public Works and Development Services staff is currently reviewing an application for a development that includes the conversion of an existing three-story building to allow the second and third floor to be used for office

purposes. In addition, the proposal includes the construction of a multi-level parking structure that will be designed to accommodate up to 662 parking spaces. The proposal is subject to review pursuant to the California Environmental Quality Act (CEQA), which requires the potential environmental impacts of the project to be analyzed. Staff recommends that the City Council authorize MIG to perform the initial study and possible mitigated negative declaration, but for the traffic study component, which will staff is proposing be handled by Gibson Engineering. The cost for completing the subject work will be \$25,400, plus a ten percent contingency, for a total of \$27,940.

#### **ALTERNATIVES:**

1. Approve staff recommendation
2. Disapprove staff recommendation
3. Provide further direction to staff

#### **FISCAL IMPACT:**

The total authorization amount being requested is as follows:

<b>Item</b>	<b>Amount</b>
MIG Planning and Environmental Management Services	\$25,400.00
Contingency (10%)	\$2,540.00
<b>Total Authorization =</b>	<b>\$27,940.00</b>

The cost for the subject services will be covered by the project proponent. No cost will related to this proposal will be absorbed by the City.

#### **RELATIONSHIP TO STRATEGIC GOALS:**

The issue before the Council is consistent with the Environmental Compliance, Monitoring, and Reporting Action Item under the Infrastructure and Facilities section of the City's Strategic Plan. This Action Item calls for City oversight and management of environmental compliance for development projects, regulations, public engagement, and coordination with other agencies.

Recommended by: Maryam Babaki, Director of Public Works & Development Services

Prepared by: Jose Daniel Jimenez, City Planner

Reviewed by: Vilko Domic, Finance Director

Approved as to form: Eduardo Olivo, City Attorney

Respectfully submitted: Vilko Domic, Acting City Administrator

#### **ATTACHMENT:**

- 1) Resolution and Scope of Services