



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council **Item No. _____**

FROM: City Administrator

SUBJECT: Approve Request for Proposal for Bus Stop Signage Production

MEETING DATE: July 18, 2017

RECOMMENDATION:

1. Approve the Request for Proposal (RFP) for the purchase of bus stop signage production; and
2. Authorize the Transportation department to advertise for proposals and designate Tuesday, August 14, 2017, at 5:00 pm, as the bid due date.

RELATIONSHIP TO STRATEGIC GOALS:

This agenda item relates to the 2016 Strategic Plan - Goal #6: "Enhance Community Quality of Life Goal"; as this project will add solar lighting to the bus stop signs, which will increase overall visibility for passengers and have a positive impact on transit operations.

ANALYSIS:

The City of Commerce has \$250,000 in Proposition 1B Capital Grant Funding, for the purchase of solar transit bus stop signs, which will be placed throughout the City and Downtown Los Angeles area. The City has pre-award authority for this project, which allows the City to start the procurement process.

ALTERNATIVES:

1. Move to approve recommendation.
2. Provide staff with further direction.

FISCAL IMPACT:

The proposed activity can be paid for out of the approved Proposition 1B Grant Funding allocation below:

Proposition 1B – Capital Grant Funding	<u>\$250,000</u>
TOTAL FUNDING	\$250,000

Project Cost Estimate:	
Transit Planning Software System	<u>\$250,000</u>
TOTAL EXPENSES	\$250,000

Combined with all other reasonably known, planned and approved expenditures, the proposed project can be absorbed without having an additional impact to Fiscal Year 2017-18 operating budget.

Recommended by: Claude McFerguson, Director of Transportation
Fiscal impact reviewed by: Vilko Domic, Director of Finance
Approved as to form by: Eduardo Olivo, City Attorney
Respectfully submitted: Matthew C. Rodriguez, Interim City Administrator

ATTACHMENTS:

1. Request for Proposal (RFP) – Bus Stop Signage Production