



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council **Item No.** _____

FROM: Interim City Administrator

SUBJECT: Report on the Comprehensive Assessment of City Facilities

MEETING DATE: July 18, 2017

RECOMMENDATION:

Receive and file a report on the Comprehensive Assessment of City Facilities, approve a Resolution authorizing an \$800,000 appropriation for the Aquatic Center's HVAC unit AHU-R1 replacement and ductwork for spectator area cooling, provide direction to staff on Council priorities regarding facility CIPs and return during a Fiscal Year 2017/18 Budget Workshop for further discussion.

BACKGROUND:

The City of Commerce owns and maintains 15 major facilities and 8 minor facilities. The facilities are aging and in constant need of repair and maintenance. The Facilities Maintenance Division continues to maintain facilities and complete budgeted and emergency improvements with their in-house resources and contracts out some of the work. The City Council recognized the need to conduct a Comprehensive Facilities Condition Assessment to determine the condition of each facility, maintenance needs, Capital Improvement Program (CIP) needs, priorities, and associated costs to execute improvements.

On April 16, 2016, Council approved an agreement with AB Engineering to conduct the Comprehensive Assessment of Citywide Facilities. Staff received the final report on February 2, 2017. The assessment includes a detailed report on each facility. Staff consolidated information from two additional reports, the Americans with Disabilities Act Self-Evaluation and Transition Plan dated May 2016 and the Aquatic Center Spectator Area Cooling Study dated April 27, 2017. The overall results of the multiple assessments are presented to Council in a PowerPoint presentation and handout summarizing the results.

Staff recommends receiving and filing this report and providing direction to staff on Council priorities of facility CIPs, and returning during a Fiscal Year 2017/18 Budget Workshop in June 2017 for further discussion.

ALTERNATIVES:

1. Approve staff recommendation
2. Disapprove staff recommendation
3. Provide further direction to staff

FISCAL IMPACT:

There is an \$800,000 fiscal impact for the Aquatic Center's HVAC unit AHU-R1 replacement and ductwork for spectator area cooling. In addition, the City Council will provide staff direction on the priorities and needs in response to the City facilities condition assessment and recommended CIPs to be included with the Fiscal Year 17/18 budget.

RELATIONSHIP TO STRATEGIC GOALS:

This item relates to Council's 2016 Strategic Action Plan's:

Community Quality of Life

- Guiding Principle 4 to "support and evaluate community services, programs and events that promote healthy and quality lifestyles for our residents. Enhance public safety and social services through innovative programs that meet the needs of the residential and business communities."

Infrastructure and Facilities

- Guiding Principle 1 to "establish routine and industry best practice maintenance guidelines to monitor the efficiency and operability of current below and above grade infrastructure and facilities."
- Guiding Principle 2 to "develop and implement a sustainable Capital Improvement Program to ensure the quality of the existing infrastructure and to support future plans for the City."
- Guiding Principle 4 to "develop and invest in infrastructure and beautification projects that support economic growth."

Recommended by: Maryam Babaki, Director of Public Works & Development Services

Prepared by: Gina Nila, Deputy Director of Public Works Operations

Reviewed by: Vilko Domic, Finance Director

Approved as to form: Eduardo Olivo, City Attorney

Respectfully submitted: Matthew Rodriguez, Interim City Administrator

ATTACHMENTS:

1. PowerPoint Presentation and handout – Major Facility CIPs and Costs