



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council **Item No.** _____

FROM: Interim City Administrator

SUBJECT: Central Library Technical Services Improvements – Award of an Agreement

MEETING DATE: April 4, 2017

RECOMMENDATION:

Approve the Resolution:

1. Approving a contract to California Building Evaluation and Construction, Incorporated for the Central Library Technical Services Improvements Project for \$129,500, and
2. Authorizing the Director of Public Works and Development Services or her designee to approve a not-to-exceed amount of 5% of the total project cost for unforeseen changes in scope.

ANALYSIS:

On October 18, 2016, the City Council approved the Central Library Technical Services Improvement Project, Plans and Specifications for bidding. Prior to the bid deadline of December 7, 2016, prospective bidders submitted their Request for Information to clarify the scope of work related to solar tubes, door hardware, roof replacement, low voltage and fire protection. Addendum #1 was released to all prospective bidders to offer additional information and clarification prior to the bid deadline.

On November 15, 2016 and November 22, 2016, the City required participation in one of two mandatory pre-bid walks of the project site for all bidders. On December 7, 2016, the City received seven bids. The base bid amounts ranged from \$151,527.25 to \$361,940. However, the majority of bids were missing key information related to sub-contracted work and finish carpentry and were therefore deemed non-responsive.

The Project Estimate and approved budget is \$190,000. The City received the following responsive bids:

Bidder	Total Cost
1. California Building Evaluation & Construction, Inc.	\$129,500.00

2. Golden Gate Steel, Inc. DBA Golden Gate Construction	\$168,366.81
3. MTM Construction, Inc.	\$226,400.00

Staff analyzed the bids and proposals, which included review and confirmation of California State contractor's licensing, State Department of Industrial Relations registration, state and federal debarment, and references.

Staff recommendation

Based on the analysis and verification process of the bids, staff determined California Building Evaluation & Construction, Inc. is the lowest responsible and responsive bidder for the Central Library Technical Services Improvement Project. Staff recommends awarding a contract to California Building Evaluation & Construction, Inc. and authorizing a total project budget for the project for \$135,975 as follows:

Project Cost	\$129,500.00
5% contingency	\$ 6,475.00
Total Authorization	\$135,975.00

ALTERNATIVES:

1. Approve staff recommendation
2. Disapprove staff recommendation
3. Provide further direction to staff

FISCAL IMPACT:

The project is fully funded by Measure AA.

RELATIONSHIP TO STRATEGIC GOALS:

This item is related to a specific 2016 Strategic Goal to “develop and implement a sustainable Capital Improvement Program to ensure the quality of the existing infrastructure and to support future plans for the City.”

Approved by: Maryam Babaki, Director of Public Works and Development Services

Prepared by: Gina Nila, Deputy Director of Public Works Operations

Reviewed by: Vilko Domic, Finance Director

Approved as to form: Eduardo Olivo, City Attorney

Respectfully submitted: Matthew C. Rodriguez, Interim City Administrator

Attachments: Resolution
Agreement and Scope of Work/Bid